

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, August 26, 2008-7:00pm

The meeting was called to order by President Roberts at 7:01pm.

Upon roll call being taken the following commissioners were present:

Commissioners: Char Roberts, President
Keith Giagnorio, Vice President
John Bielenda, Commissioner
Kathy Hogan, Commissioner
Mike Kuderna, Commissioner
Janice Mills, Commissioner
Bill Ware, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Superintendent of Finance and Personnel
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant

Guests: Kay Nees, Virchow, Krause and Company
Dan Tufano, Lombard Resident

President Roberts requested a motion to approve the agenda. Commissioner Kuderna moved to approve the agenda. Commissioner Hogan seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

President Roberts then requested approval of the minutes of the July 22, 2008 Regular Park Board Meeting. Commissioner Kuderna moved to approve the minutes. Commissioner Giagnorio seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

President Roberts then requested approval of the minutes of the August 5, 2008 Special Meeting. Commissioner Kuderna moved to approve the minutes. Commissioner Giagnorio seconded the motion. On a call for the vote, seven ayes; (Bielenda Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

President Roberts then requested approval of the minutes of the August 12, 2008 Committee of the Whole Meeting. Commissioner Kuderna moved to approve the minutes. Commissioner Giagnorio seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Correspondence

Executive Director Friedrichs received a letter and payment from Village of Lombard's Executive Coordinator, Carol Bauer, requesting paver bricks in the name of Dutchie Caray and William Lichter.

Citizens Wishing to Address the Board

None

Presentations

Kay Nees of Virchow, Krause and Company was present to give an overview of the 2007 annual audit. Commissioners and staff were given copies of the audit. Ms. Nees then gave a brief synopsis of the information provided. Ms. Nees addressed questions from the Board.

Consent Agenda

None

Financial Reports

Commissioners reviewed the July 2008 Payroll/Check Register. Questions were called in earlier and answered by Superintendent Myers or will be addressed in the Director's Weekly.

Commissioner Hogan moved to approve payment of the July 2008 accounts payable and payroll in the amount of \$546,037.18. Accounts payable checks #83453-#83781 less voided check #83402 in the amount of \$300,723.87; payroll checks #44505-#44722, and #44732-#44900 and #44921-#45104 and check # 45115 in the amount of \$155,668.11; and deduction checks #44723-#44731 and #44901-#44919 and #45105-#45114 in the amount of \$203,222.87. Commissioner Kuderna seconded the motion. On a roll call vote, six ayes (Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware) and one abstention (Bielenda). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent of Finance and Personnel's Monthly Report. Superintendent Myers reported that although there is a wait list for the summer, the Party Wagon usage slows down beginning the month of September.

Commissioners briefly reviewed the Park's Department Monthly Report. Commissioner Kuderna requested that the port-a-let on Wilson in Madison Meadow Park be moved away from the street and sidewalk. A brief discussion was held. Deputy Director Poole and Superintendent Sosnowski will visit the site and make a decision on the new location. Commissioner Ware inquired as to the status on the Wilson Lot re-paving. Executive Director Friedrichs stated that the School District has made an obligation and that he has discussed it with the Village. Executive Director Friedrichs will forward a formal letter to the Village regarding their role in the project. Executive Director Friedrichs will also follow-up with the Village regarding the water/sewage bill at the Water Spray Park.

Commissioners briefly reviewed the Deputy Director's Monthly Report. Deputy Director Poole reported that Montini will be using the south field at Madison Meadow on Thursday, August 29, 2008. Also, Sacred Heart will be using the south field on September 7, 2008 and that it has been sprayed for weeds.

Commissioners briefly reviewed the Western Acres Golf Course Monthly Report. Superintendent Ingram reported that outings were up this year as compared to past years. This can be attributed to additional marketing techniques and excellent customer service at Western Acres Golf Course.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs reported that Steve Spoden's (Lombardian Photographer) mother passed away. Also, August 29th will start Patriot Golf Weekend at Western Acres. Additionally, the Board was reminded of the Retreat on Tuesday, September 2, 2008 at Sunset Knoll Recreation Center with dinner at 6:00 pm. President Roberts inquired on the status of the pool permits. Executive Director Friedrichs responded he should hear from the Village in two to three days and that an update from the state should be received at the end of the week.

Committee Reports

Buildings and Grounds Commissioner Kuderna reported that the next meeting is scheduled for October 14, 2008.

Recreation Commissioner Giagnorio stated the next meeting is scheduled for September 9, 2008.

Finance and Personnel Commissioner Ware stated the next meetings (budget) are scheduled for November 4, 11, and 18, 2008.

Ad Hoc Executive Director Friedrichs reported that the next meeting is scheduled for December 9, 2008.

NEDSRA

Executive Director Friedrichs reported that the next meeting is scheduled for September 3, 2008. He also gave a brief update on IMRF and stated that Larry Reiner's review is upcoming. Executive Director Friedrichs also reminded commissioners of the NEDSRA Golf Outing on Friday, September 5, 2008.

Unfinished Business

Executive Director Friedrichs updated the Board of Commissioners on the progress of the Lombard Community Pool. Apparently, the demolition phase is complete. Work is in progress on the footings and foundation. Superintendent Myers gave a visual presentation of the progress. Executive Director Friedrichs then informed the Board that they will be presented with a choice of names for the Lombard Community Pool at the Recreation Committee Meeting with a decision made at the September Board Meeting.

New Business

Executive Director Friedrichs presented the first item of discussion which was the Goose/Pet Excrement Removal Services Report. Two companies were contacted to determine potential costs for excrement removal. The proposal was for a spring start on a field by field basis. The total estimated cost for a typical soccer field was \$175.00 to \$200.00 per field per pickup. A brief discussion was held about the service.

The next item of business, Active Military Financial Aid Procedure 5.116 was presented by Deputy Director Poole. \$500.00 per person per year in financial aid is available for residents with proof of active duty status.

Commissioner Bielenda made a motion to approve the procedure 5-116 Active Military Program. Commissioner Ware seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

After that, Superintendent Myers presented the 2008 Tax Levy and Budget Timeline. Budget meetings will begin November 4, 2008.

Next, Deputy Director Poole presented a request from Sacred Heart regarding the operation of a concession stand at Madison Meadow during their Football games. Because the fundraiser is on Park District property, it is necessary to waive a provision relating to "activity for gain" in Chapter 4 of the Park District Ordinance 225.

Commissioner Ware moved to authorize Sacred Heart to operate a concession stand at Madison Meadow North Football Field on September 7, 28, October 12, and October 19 from 11 am-3:00pm. Commissioner Bielenda seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Then, Deputy Director Poole presented the Interagency Teen Agreement between the Tri-Town YMCA and the Lombard Park District. Staff from both agencies met and developed the new agreement with the only significant change being the salary obligation. Employment costs are presented at 67% to be incurred by the Park District and 33% by the Tri-Town YMCA.

Commissioner Bielenda made a motion to approve the agreement, and authorize the President to sign it, subject to such modifications as may be recommended by the District's attorney and approved by the Director. Commissioner Giagnorio seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Executive Director Friedrichs also informed the Board of Commissioners of the Eagle Scout project at Lombard Common that Ben Pelz is working on. The Village of Lombard has committed \$60,000 on the project while the Eagle Scouts have committed approximately \$8,000. Executive Director Friedrichs suggested the Park Board of Commissioners support the project by allotting \$10,000-\$15,000 in funds. The Board was in favor of the expense and project, yet wanted the project, to stay close to the original plan.

Commissioner Comments

Commissioner Bielenda congratulated Superintendent Myers on the audit. He also conveyed positive comments on fields #17 and #18.

Commissioner Ware echoed Commissioner Bielenda's comments on the audit. Additionally, he thanked staff for "wearing many hats."

Commissioner Mills added she attended the Farewell Luncheon for Dean Styburski, complimented Superintendent Ingram for his efforts and walked away from the luncheon with a good feeling. She then gave an update on the Lilacia Park Sculpture Show.

Commissioner Hogan echoed congratulations to Superintendent Myers and announced that the Lombard Town Centre has named a new Executive Director, Laura Bergeson.

Commissioner Kuderna echoed the preceding commissioners.

Commissioner Giagnorio thanked Executive Director Friedrichs for patrolling the parks. He also gave an update on the Washington Cemetery Restoration.

President Roberts finished by echoing the previous comments on the audit.

There being no further business, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting at 9:04 pm. Commissioner Giagnorio seconded the motion. On a call for the vote seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Respectfully Submitted,

Paul W. Friedrichs
Secretary
PWF/jcb