

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, September 23, 2008-7:00pm

The meeting was called to order by President Roberts at 7:03pm.

Upon roll call being taken the following commissioners were present:

Commissioners: Char Roberts, President
Keith Giagnorio, Vice President
John Bielenda, Commissioner
Kathy Hogan, Commissioner
Mike Kuderna, Commissioner
Janice Mills, Commissioner

Absent: Bill Ware, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Superintendent of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant

Guests: John Dzarnowski, FGM Architects
Mike Rink, Corporate Construction
Kim England, Lombard Resident

President Roberts requested a motion to move agenda item 12A to 11B. Commissioner Bielenda made a motion to approve the revised agenda. Commissioner Mills seconded the motion. On a call for the vote, six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts). Motion carried.

President Roberts then requested approval of the minutes of the August 26, 2008 Regular Park Board Meeting. Commissioner Bielenda made a motion to approve the minutes. Commissioner Mills seconded the motion. On a call for the vote, six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts). Motion carried.

President Roberts then requested approval of the minutes of the September 9, 2008 Recreation Committee Meeting. Commissioner Bielenda moved to approve the minutes. Commissioner Mills seconded the motion. On a call for the vote, six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts). Motion carried.

Correspondence

None received.

Citizens Wishing to Address the Board

None

Presentations

None

Consent Agenda

None

Financial Reports

Commissioners reviewed the August 2008 Payroll/Check Register. Questions were addressed by Superintendent Myers and Superintendent Sosnowski. Superintendent Myers will follow-up on a question regarding the net on the Babysitter's Class in the Director's Weekly.

Commissioner Hogan moved to approve payment of the August 2008 accounts payable and payroll in the amount of \$701,413.28. Accounts payable checks #83782-#84125 in the amount of \$493,367.14; payroll replacement check #45116, and payroll voided checks #45301-#45437, and payroll checks #45117-#45291, and #45306-45437 in the amount of \$80,174.32, and payroll check #45438 in the amount of \$164.81 and voided payroll check #45439; and deduction checks #45292-#45300 and #44901-#44919 in the amount of \$127,707.01. Commissioner Bielenda seconded the motion. On a roll call vote, five ayes (Giagnorio, Hogan, Kuderna, Mills, Roberts) and one abstention (Bielenda). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent of Finance and Personnel's Monthly Report. Superintendent Myers reported that commissioners have received copies of the Audit and the Internal Control Evaluations Plan.

Commissioners briefly reviewed the Park's Department Monthly Report. Superintendent Sosnowski reported that the lagoon building roof is deteriorating and will need replacement in 2009. Additionally, the water from the lagoon reached the building during the flood but rentals were still held at the facility. Finally, the gutters at the Sunset Knoll Maintenance Facility are currently being worked on.

Commissioners briefly reviewed the Deputy Director's Monthly Report. Deputy Director Poole reported that commissioners have also received a revised registration report that excludes swim lesson participation. He then explained that a "copied program" is part of the program master process of AEK. As a final point, Deputy Director Poole reported that he granted permission to the Lombard Falcons and BGYFL to utilize Madison Meadow this week during the evening for make-ups. They are not allowed to use the scoreboard or sound system and must have the lights off by 9:30 pm.

Commissioners briefly reviewed the Western Acres Golf Course Monthly Report. Superintendent Ingram reported that the course was flooded from September 13-16. Damage

to the course resulted in a great deal of turf maintenance repair. The course re-opened on September 20 with an eighty person outing with carts.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs shared the Best of the Best award that was presented to Commissioner Hogan at the gala. He informed the Board that the District received the State Permit for the pool at 5:50 pm today. He also notified the Board that he has been in meetings with District #87 in regards to discussions regarding an artificial turf athletic field on school district property. To end there was a brief discussion regarding IMRF.

Committee Reports

Buildings and Grounds Commissioner Kuderna reported that the next meeting is scheduled for October 14, 2008.

Recreation Commissioner Giagnorio stated the next meeting is scheduled for January 13, 2009.

Finance and Personnel Commissioner Bielenda added that the next meetings scheduled are Budget meetings on November 4, 11, and 25, 2008.

Ad Hoc President Roberts reported that the next meeting is scheduled for December 9, 2008.

NEDSRA President Roberts stated that the next meeting is scheduled for October 2, 2008.

Unfinished Business

John Dzarnowski of FGM Architects and Mike Rink of Corporate Construction were present to give an update on the new aquatic facility. Mr. Rink reported that they are prepared to move forward on pool construction with the State permit. The foundation and footings of the bathhouse have been laid. The lower portion of the surge tank has been constructed. Underground plumbing of the bathhouse is complete. Temporary electric for the site will be installed tomorrow; the masonry work on the bathhouse will begin Thursday. The present emphasis is on the piping starting 16 feet underground. The order of the installation of the pools will be; dive well, plunge pool, bowl slide, leisure pool and kiddy pool. Mr. Rink then stated that Executive Director Friedrich's visits downstate have paid big dividends in helping to obtain the permit. To end, Mr. Rink answered questions from the Board.

Executive Director Friedrichs informed the Board of the first verbal approval for the first change order of the aquatic facility. The first change is to the tot pool filter system. The change would include a sand filter instead of a diatomaceous earth filter at a cost of \$11,853.00. The second change is to epoxy coat the inside of pump volutes. This epoxy will add life to the pumps and eliminate "brown water". The epoxy improvement will cost \$10,368.21.

Commissioner Hogan made a motion to approve Change Order #1 in the amount of \$22,221.21. Vice President Giagnorio seconded the motion. On a roll call vote six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts). Motion carried.

Executive Director Friedrichs stated that he received six of seven pool name ranking ballots from commissioners. The first choice was Paradise Bay and the second was Castaway Cove. A discussion was held on both choices. Commissioner Hogan solicited input from residents on the topic. Resident Kim Angland gave marketing tips on the naming of the pool.

Commissioner Roberts requested a vote for the first choice name of Paradise Bay. On a call for the vote six commissioners (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts) were in favor. The official name for the pool is Lombard Park District's Paradise Bay.

Executive Director Friedrichs will contact the local papers regarding the name and pursue a logo design. President Roberts will submit a letter to the editor in the local newspapers with a construction update on Paradise Bay.

Executive Director Friedrichs informed the Board that staff is brainstorming ideas (bench, plaque, tree) for an official dedication of service for Bill Moran.

New Business

The next item of business was the approval of the printing of the 2009 Activity Guide. According to Superintendent Myers, six companies placed bids for the project. Staff recommends the approval of Action Printing.

Commissioner Mills made a motion to approve the qualified, low bidder, Action Printing out of Fond du Lac, WI for the printing and delivery of the 2009 activity guide in the base amount of \$9,718.00 per issue. Commissioner Giagnorio seconded the motion. On a call for the vote, six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts). Motion carried.

The next topic discussed by Executive Director Friedrichs was the Board Retreat. During the retreat it was requested that legal counsel be sought regarding an opinion on outside communications of Board members. Park District counsel reiterated Dr. Flickinger's view. Board communications cannot be limited as it is a constitutional right but it is recommended that if any outside communications to various agencies occur, the Board member forward a copy to the Board president.

Executive Director Friedrichs then distributed a copy of the Board Member Code of Conduct. In summary, the code states that the Lombard Board of Park Commissioners recognize the need for decision-making and lawful conduct including proper use of authority and appropriate decorum when acting as a board member. The Code of Conduct lists twenty-three expectations. Board members were encouraged to review and sign the Code of Conduct.

Commissioner Hogan discussed the concept of committee meeting attendance and would like consideration in the possibility of further defining the committee system. Presently most commissioners are in attendance at committee meetings. President Roberts agreed that this topic needs to be explored and recommended revisiting the idea at the beginning of next year.

Next on the agenda was an update on Western Acres Golf Course and various parks that flooded during the recent storm. Staff presented a video presentation on the flood. Western

Acres Golf Course had water from the overflow of the river up to several greens. Flooded parks that were viewed include; Broadview Slough, Lombard Common, Madison Meadow pond and the south lot, Terrace View and Vista Pond playground. At the conclusion of the presentation, maintenance work was shown which highlighted the various stages of turf repair at the golf course.

Commissioner Comments

Commissioner Bielenda thanked staff for their Herculean efforts in dealing with Mother Nature.

Commissioner Mills echoed Commissioner Bielenda's comments.

Commissioner Hogan echoed congratulations regarding the pool. She shared a suggestion to re-locate a drawing of the pool at the Lombard Community Building for the viewing by the Senior Fitness class. She also announced that she had attended a Helen Plum Library Board Meeting regarding the results of the recent needs survey. Commissioner Hogan thanked Executive Director Friedrichs for attending the Best of the Best Gala event with her. Additionally, Commissioner Hogan extended her best to those attending the NRPA Conference and finally wished President Roberts a Happy Birthday.

Commissioner Giagnorio had nothing to add.

Commissioner Kuderna had nothing to add.

President Roberts thanked staff for all the hard work on Paradise Bay and for working with the football leagues. She also congratulated Commissioner Hogan on 15 years of service.

There being no further business, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting at 8:58 pm. Commissioner Giagnorio seconded the motion. On a call for the vote six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts). Motion carried.

Respectfully Submitted,

Paul W. Friedrichs
Secretary
PWF/jcb