

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, November 25, 2008-7:00pm

The meeting was called to order by President Roberts at 7:02pm.

Upon roll call being taken the following commissioners were present:

Commissioners: Char Roberts, President  
Keith Giagnorio, Vice President  
John Bielenda, Commissioner  
Kathy Hogan, Commissioner  
Mike Kuderna, Commissioner  
Janice Mills, Commissioner  
Bill Ware, Commissioner

Staff: Paul W. Friedrichs, Executive Director  
Rick Poole, Deputy Director  
Jason S. Myers, Superintendent of Finance and Personnel  
Bill Sosnowski, Superintendent of Parks  
Jacquelynn C. Brzezinski, Administrative Assistant

**President Roberts requested a motion to revise the Agenda by moving Agenda item XI A. to V. Commissioner Bielenda made a motion to approve the revised agenda. Commissioner Ware seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

**President Roberts then requested a review and approval of the minutes of the Building and Grounds Committee Meeting-October 14, 2008, the Regular Board Meeting-October 28, 2008 and the Personnel and Finance Committee meetings of November 4, 11 and 18, 2008. Commissioner Hogan made corrections to the minutes of the Building and Grounds Committee-October 14, 2008 regarding the location of the OSLAD Grant Application (Sunset Knoll Park), to the minutes of the Finance Committee meeting-November 11, 2008 regarding the percentage of increase for recreation program 2009 budgets which should be an 11% increase with 7% participation and 4% fees, and finally that Sunset Knoll Recreation Center will be paid off in 2009. Commissioner Hogan made a motion to approve the amended minutes. Commissioner Giagnorio seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

### **Correspondence**

None

### **Citizens Wishing to Address the Board**

None

## **Presentations-Paradise Bay Construction Update**

Mike Rink from Corporate Construction Services was present to address concerns from a previous meeting regarding the protection of the poured concrete at Paradise Bay Aquatic Center. He explained that H. H. Holmes Testing has been monitoring the concrete mixing/pouring process. He reviewed with the Board of Park Commissioners a correspondence from Ryan Rink of Corporate Construction Services describing the concrete pouring process. The letter explained the American Concrete Institute 306.1 specifications. In summary, the guidelines state that during cold weather the period of protection is stated as a minimum of three days, however if an accelerating admixture is used in the concrete mix, the period of protection may be reduced to two days. Commissioner Bielenda inquired as to the location of the pour of the test cylinders. Mike Rink responded that the tests are poured at the job site. Commissioner Hogan asked how the testing is being simulated at the site. Mr. Rink responded that the testing measures slump requirements, checks the temperature and creates the cylinder test. A discussion was held regarding the conditions of concrete testing and whether it is the same in the ground as in a cylinder. Mr. Rink reassured the Board that they are complying with the construction standards and will remind all contractors of their responsibilities. Questions were then addressed regarding the opening of the pool in June. Mike Rink did not anticipate a delay in the June opening as the planning stages are right on target. Next a brief discussion over Change Order # 6 took place. Mike Rink will prepare a revised budget of Paradise Bay for the next meeting.

## **Consent Agenda**

None

## **Financial Reports**

Commissioners reviewed the October 2008 Payroll/Check Register. Questions were called in earlier and addressed by Superintendent Myers. Commissioner Hogan questioned a payment for Watchdog Renewal. Superintendent Myers explained that this is computer security software. Superintendent Myers then explained the All Funds Chart per questions of Commissioner Kuderna. The discussion then moved to the topic of Change Orders. Executive Director Friedrichs explained the Change Order process and briefly discussed the pool opening in June of 2009.

**Commissioner Hogan moved to approve payment of the October 2008 accounts payable and payroll in the amount of \$958,220.87. Accounts payable checks #84402-#84627 in the amount of \$786,599.87; and payroll checks #45759-#45903 in the amount of \$29,576.49, and payroll check #45922 in the amount of \$79.13; payroll replacement checks#45904-45912, and deduction checks #45913-45921 in the amount of \$53,158.35; voided payroll checks #45923-#45930 and payroll checks #45931-#46064 in the amount of \$28,816.32 and deduction checks #46065-#46084 in the amount of \$59,990.71. Commissioner Bielenda seconded the motion. On a roll call vote, six ayes; (Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware) and one abstention (Bielenda). Motion carried.**

## **Staff Reports**

Commissioners briefly reviewed the Superintendent of Finance and Personnel's Monthly Report. Superintendent Myers thanked Commissioners for their support in the loss of MaryAnn Longino's mother. In addition, Superintendent Myers shared Paradise Bay logos designed by graphic artists.

Commissioners briefly reviewed the Superintendent of Parks Monthly Report. Superintendent Sosnowski informed the Board that the project at Lombard Common Sunken Garden is advancing. Commissioner Roberts inquired on the status of the ice rinks. Superintendent Sosnowski responded that the berm areas that staff rebuilt are working well and with the right weather, ice will be ready around Christmas. The Parks Department has been working on Madison Meadow, Lombard Lagoon and Lombard Common rinks.

Commissioners briefly reviewed the Deputy Director's Monthly Report. Deputy Director Poole reported that there are a total of 464 enrolled in Youth Basketball and there were 409 in 2007 at this time. December 1, 2008 was the last day of registration before the Waiting List. Deputy Director Poole relayed that those on the wait list will not be guaranteed a spot. A short discussion was held on the new registration dates. Deputy Director Poole also reported that the rosters and schedules are completed. In addition he attended a recent Affiliates meeting. The Lombard Falcons have a new park district representative and the group discussed field usage.

Commissioners briefly reviewed the Western Acres Golf Course Monthly Report. Superintendent Ingram highlighted that even though there were more outings, the lower number of participants per outing contributes to lower revenue.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs introduced the Field Assessment report and passed the copy around to view. He also conveyed that the 2009 IPRA Lifeguard Games will be held at Paradise Bay on August 1, 2009. Additionally, the owner of Casey's Restaurant wants to increase the storm water capacity of the Lagoon. Also, there is a total of \$1,430.00 in the Bill Moran Memorial Fund. The Board will be advised of the recommended use of memoriam. Executive Director Friedrichs mentioned that he is considering free entrance to Paradise Bay to those who are guests of Lombard's hotels. Commissioner Ware inquired about the plan for the American Sports Centers II. Executive Director Friedrichs responded that the group is looking to hold tournaments then utilize the Westin for lodging. Commissioner Hogan suggested that the Ad Hoc Committee give input on the concept of a Skate Park.

## **Committee Reports**

Buildings and Grounds Commissioner Kuderna reported that the next Building and Grounds meeting is scheduled for February 10, 2009.

Recreation Commissioner Giagnorio reported that the next meeting is scheduled for January 13, 2009.

Finance and Personnel Commissioner Ware stated that the next meeting is scheduled for March 10, 2009.

Ad Hoc Executive Director Friedrichs reported that the next meeting is scheduled for December 9, 2008.

NEDSRA Executive Director Friedrichs stated that the next meeting is scheduled for February 5, 2009. IMRF will be discussed.

### **Unfinished Business**

Executive Director Friedrichs presented Paradise Bay Change Orders #6-#7.

Change Order #6 is from Vegter Excavation as they relate to “undercut” issues at the construction site during excavation at the dive well in the amount of \$24,160.

Change Order #7 are costs to Cerami Construction in the amount of \$4,000. This item was for a change in the south wall elevation.

**Commissioner Hogan made a motion to approve Change Order #6 to Vegter Excavation in the amount of \$24,160.00, and Change Order #7 as a credit from Cerami Construction in the amount \$4,000 as presented. Commissioner Mills seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

### **New Business**

Vice President Giagnorio informed the Board that the Washington Street Cemetery Committee wants to rename the cemetery, Babcock Grove Memorial Gardens. The newly refurbished cemetery’s main entrance will face west. The hearse entrance will be east. A brief discussion was held regarding the renaming of a park and the policy of the District. Staff will investigate the history of the “Babcocks” and the park naming policy and discuss the naming at a future date.

Superintendent Myers next presented the 2008 Truth in Taxation Resolution. The resolution is only an *initial estimate* of the 2008 Tax Levy.

**Commissioner Bielenda made a motion to approve the Truth in Taxation Law Resolution 2008-5 as presented. Commissioner Ware seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

Executive Director Friedrichs presented the following for Board approval; Recommended 2008 Holiday Schedule. 2008 Regular Board Meeting Schedule, 2008 Additional (Committee) Meeting Schedule and the semi-annual review of Executive Session Minutes.

**Commissioner Hogan made a motion to approve the 2008 Holiday Schedule. Commissioner Bielenda seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

**Commissioner Ware made a motion to approve the 2008 Regular Board Meeting Schedule. Commissioner Bielenda seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

**Commissioner Ware made a motion to approve the 2008 Additional (Committee) Meeting Schedule. Commissioner Bielenda seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

Commissioners then held a Semi-Annual Review of Executive Session Minutes.

Commissioner Comments

Commissioner Giagnorio wished everyone a Happy Thanksgiving.

Commissioner Kuderna wished everyone a Happy Thanksgiving.

Commissioner Hogan conveyed Happy Birthday, and mentioned the possibility of planting and caring for the greenery downtown.

Commissioner Mills had nothing to add.

Commissioner Ware added, have a happy, long, holiday.

Commissioner Bielenda wished everyone a Happy Thanksgiving and great job on the ball fields.

President Roberts shared that she was impressed with the Budget process this year and wished everyone a Happy Thanksgiving.

**There being no further business, Commissioner Hogan made a motion to adjourn the Regular Board Meeting at 9:22 pm. Commissioner Hogan seconded the motion. On a call for the vote seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.**

Respectfully Submitted,

Paul W. Friedrichs  
Secretary  
PWF/jcb