

Lombard Park District  
Board of Park Commissioners  
Committee of the Whole  
Personnel and Finance  
Sunset Knoll Recreation Center  
Tuesday, July 8, 2008-7:00pm

The meeting was called to order by Commissioner Ware at 7:02 pm.

Upon roll call being taken the following commissioners were present:

Commissioners:            John Bielenda, Commissioner  
                                  Kathy Hogan, Commissioner  
                                  Mike Kuderna, Commissioner  
                                  Janice Mills, Commissioner  
                                  Char Roberts, President  
                                  Bill Ware, Commissioner

Absent:                      Keith Giagnorio, Vice President

Staff:                        Paul W. Friedrichs, Executive Director  
                                  Rick Poole, Deputy Director    7:15 pm  
                                  Jason Myers, Superintendent of Finance and Personnel  
                                  Jacquelynn C. Brzezinski, Administrative Assistant

Superintendent Myers presented a review on the district's financial related policies. The Investment Policy was the first presented. No questions were asked of the Investment Policy. The next item was the Purchasing Policy. Superintendent Myers clarified several questions of the Board. Specifically, that the phrase "a minimum of three quotations will be obtained" will be added to a few paragraphs of the Purchasing Policy. Commissioner Hogan requested that the Purchasing Policy be simplified. Executive Director Friedrichs will look into it. Also clarification be given on "previous relationships". P-Cards will be available at the end of July for staff at the Program Manager level and above. Next the Wire Transfer Policy was presented and there was no discussion. After that, the Revenue Policy was discussed. Superintendent Myers answered questions regarding 66% residency and clarified the computation of hourly wages. Commissioner Hogan discussed the Cost Recovery Pyramid.

Superintendent Myers next presented the June 30, 2008 Second Quarter Report. He emphasized that the numbers reflected do not include the recent referendum proceeds. Commissioner Hogan inquired about price of the Audit and a discussion was held. Superintendent Myers reported that we have received the tax proceeds and invoicing from NEDSRA. The District is expecting \$320,000 for ADA projects.

Superintendent Myers then presented the Capital Projects Update and answered questions. A total of \$7,300 was spent on Holiday Walk decorations and a remainder is left to purchase decorating supplies for the event. President Roberts questioned the sign board capital expense and Executive Directors Friedrichs advised that the old board will be moved and a new one purchased. The tree in the area may also need to be removed due to the health of the tree. Commissioner Ware inquired about the potential of an aerator at Old Grove and President Roberts commented on the river rock surrounding Old Grove. Executive Director

Friedrichs then informed the board that staff will begin researching the possibility of creating a Strategic Plan. The board advised staff to start the process.

Executive Director Friedrichs presented an Update of 2008 Goals and Objectives. Staff answered questions relating to the 2008 Goals and Objectives. Commissioner Ware asked about staff involvement in associations. Director Friedrichs reassured the board that staff is moving in that direction. President Roberts inquired about the electronic surveys. Executive Director Friedrichs advised that an educational session on Electronic Evaluation Instrument is not available on audio or video. Commissioner Hogan will forward information related to this topic. President Roberts commented that the weed prevention program was evident at Madison Meadow this summer. Commissioner Mills inquired about a IDOT Pedway project at Sunset Knoll and Executive Director Friedrichs replied that the project is on hold.

Executive Director Friedrichs then advised the Board that bid approval for Demolition of the water park will occur at the July 22, 2008 Regular Park Board Meeting. He subsequently then gave an update to a trip to Springfield, IL regarding the pool permit. Also, channel 6 will be filming at the pool. Additionally, he reported that the YMCA has requested use of the Lombard Common for a Beer Tasting fundrasier in the fall. Lastly, Executive Director Friedrichs reported that he had a final walkthrough with Jaycees at the Taste site. Apparently there were many complaints about the music on Saturday night and a few minor incidents. Staff was directed to determine the maintenance labor costs of set-up and clean-up for the Taste of Lombard.

To end the Board was reminded to return their surveys to Dr. Flickenger. An additional meeting was scheduled for July 29, 2008 for a meeting consultation with Dr. Flickenger.

**There being no further business, Commissioner Bielenda moved to adjourn the meeting at 8:27 pm. President Roberts seconded motion. On a call for the vote, six ayes. Motion carried.**

Respectfully submitted,

Paul W. Friedrichs  
Secretary  
PWF/jcb