

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, July 28, 2009
7:00pm

The meeting was called to order by President Giagnorio at 7:00pm.

Commissioners: Keith Giagnorio, President
Mike Kuderna, Vice-President
Tim Gunn, Commissioner
Kathy Hogan, Commissioner
Char Roberts, Commissioner

Absent John Bielenda, Commissioner
Janice Mills, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Superintendent of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant

Guests: Carole Pankau, 23rd Legislative District State Senator
Mike Rink, Corporate Construction Services

President Giagnorio requested a motion to approve the July 28, 2009 Agenda.

Commissioner Hogan made a motion to approve the July 28, 2009 Agenda. Commissioner Kuderna seconded the motion. On a call for the vote, five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts.) Motion carried.

President Giagnorio then requested a review and approval of the minutes of the Regular Board Meeting June 23, 2009 and the Finance and Personnel Committee Meeting July 14, 2009. Commissioner Roberts requested a minor change to the following minutes; Regular Board Meeting June 23-the financials motion should read, *Commissioner Hogan moved to approve....*

Commissioner Hogan made a motion to approve the minutes of the Regular Board Meeting June 23, 2009, Committee of the Committee of the Whole-Finance and Personnel July 14, 2009 as ammended. Commissioner Roberts seconded the motion. On a call for the vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Correspondence

Executive Director Friedrichs received correspondence from Carol A. Bauer, Executive Coordinator for the Village of Lombard, for accommodating the Secretary Association Dinner in Lilacia Park.

Executive Director Friedrichs received correspondence from Kim Lojewski, a Lombard resident, complimenting staff on Lilac Time 2009.

Executive Director Friedrichs received correspondence from William Mueller, Village President, for the Memorial Day festivities.

Executive Director Friedrichs received correspondence from Dru Bergman, DuPage Homeownership Center, soliciting a Silent Auction donation.

Program Manager Hooper received correspondence from James Osterfout, softball co-captain, in regards to the excellent field conditions.

Executive Director Friedrichs received correspondence from Mark McKinnon, Executive Director Addison Park District, congratulating the district on the Gold Medal nomination.

Executive Director Friedrichs received correspondence from Hilde Moran, Lombard resident, with comments on Paradise Bay Water Park.

Executive Director Friedrichs received correspondence from State Representative, Dennis Reboletti, of the release of tax funding for future projects.

Aquatics Manager Whitcher received correspondence from Coleen Altott, Lombard resident, on the quality staff at Paradise Bay.

Executive Director Friedrichs received correspondence from Hilde Moran, Lombard resident, requesting a memorial of a concrete picnic table for Bill Moran at Paradise Bay.

Executive Director Friedrichs received correspondence from Kim Angland, Lombard resident, complimenting Paradise Bay.

Executive Director Friedrichs received correspondence from Dean Styburski, park district employee from Afghanistan to say hello.

Executive Director Friedrichs received correspondence from Genevieve Venhous, Lombard resident, for trimming trees along the lot line at Westmore Woods.

Executive Director Friedrichs received correspondence from Deb Sassea, School District #45, complimenting on the Paradise Bay Opening Party.

The Board was pleased to see so many positive correspondences. Executive Director Friedrichs mentioned he has priced picnic tables and will present his findings at the August 2009 Board meeting.

Citizens Wishing to Address the Board

None

Presentations

Executive Director Friedrichs introduced the Gold Medal DVD. Commissioner Roberts inquired about sponsors for the DVD and Executive Director Friedrichs responded that the sponsors are given credit at the end of the DVD. The Board immensely enjoyed the presentation.

Carole Pankau, 23rd Legislative District State Senator gave a presentation on current events in Springfield, IL. She mentioned that there is grant funding for OSLAD available.

Mike Rink, Corporate Construction Services gave an overview on Change Orders #46-#54 for Paradise Bay in the amount of \$19,767.00.

Consent Agenda

None

Financial Reports

Commissioners reviewed the June 2009 Check Register and Payroll and Bills. Commissioner Hogan questioned payment to DWH Construction Co. Superintendent Sosnowski answered that the bill was for the new indoor doors at the Lombard, Community Building. Another question addressed was for Fitzgerald Lighting. The Boy's League has been invoiced for this bill. Superintendent Myers relayed that Commissioner Bielenda inquired on Mallard Press. Superintendent Myers answered that the cost was for Hotel/Motel complimentary passes for Paradise Bay. A brief discussion occurred regarding the tracking system for users of the Hotel/Motel complimentary pool passes. The discussion then moved to the Monthly Revenue Golf Report. Executive Director Friedrichs stated that golf rounds at Western Acres Golf Course are down due to the effects of the economy. Commissioner Hogan suggested that the Debit cards for non-residents be reinstated. Commissioner Gunn inquired on the status of Western Acres Golf Course. Superintendent Ingram mentioned that current rounds of golf are down by 1,500.

Commissioner Hogan moved to approve payment of the June 2009 accounts payable and payroll in the amount of \$2,062,403.68 Accounts payable checks #86185-#86577 les prior month voids checks #85958 and #86137 in the amount of \$1,820,356.86, payroll checks #48353-#48622 in the amount of \$35,676.66, and payroll replacement checks #48623-#48624 deduction checks #48625-#48639 in the amount of \$67,293.67 and payroll checks #48642-#48938 in the amount of \$43,085.59 and deduction checks #48939-#48958 in the amount of \$88,488.06 for a total of \$2,062,403.68. Commissioner Kuderna seconded the motion. On a roll call vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent of Finance and Personnel Monthly Report. Superintendent Myers explained that the Fall brochure is at the post office and should be delivered any day. Brochures have already been delivered to the Village Hall. Regarding the delivery of brochures, Commissioner Hogan suggested more time for residents to view the brochure in between seasons for preparation of the Youth Athletics Early Bird Fee Deadlines. Superintendent Myers explained that there is a firm timeline created for the production of the quarterly Activity Guide. Commissioner Hogan inquired on whether the district had received any other Revenue Policies and Superintendent Myers answered that he had received Lisle's and Wheaton's and they will be included in the next weekly.

Commissioners briefly reviewed the Parks Department Monthly Report. Superintendent Sosnowski reported that staff is in final preparations of the new signs for the district. Commissioner Roberts mentioned that there had been vandalism at Terrace View Playground. Superintendent Sosnowski mentioned that the slide and the fountain had been repaired. President Giagnorio suggested that sidewalks be installed at Lombard Common Park near the parking lot and playground area. Superintendent Sosnowski will investigate during the 2010 budget process.

Commissioners briefly reviewed the Deputy Director's Recreation Monthly Report. Deputy Director Poole mentioned teen nights at the pool are going well. Commissioner Kuderna asked about the hiring process of the water park. Executive Director Friedrichs responded that the hiring process was conducted by Aquatics Manager Whitcher, Deputy Director Poole, Human Resource Coordinator Foerstel and Superintendent Myers. Commissioner Gunn inquired as to how the Softball Clinic was set-up and Deputy Director Poole responded that it was an in-house program. Commissioner Gunn also asked about the Ram's Camps and Deputy Director Poole explained that Ram's Camps are open to anyone of age who registers. Commissioner Roberts mentioned that a Volleyball Team from North Beach is seeking an indoor location. Executive Director Friedrichs responded that staff will look into the request but that there are space restrictions.

Commissioners briefly reviewed the Western Acres Golf Course Monthly Report. Superintendent Ingram reported that a Women's League had complained about the landscaping. In addition, Molly, the border collie, is doing well. Commissioner Roberts extended compliments from the Chamber Golf Outing. Commissioner Hogan suggested adding additional activities to Golf Outings and Executive Director Friedrichs responded that the Bags game may be used on a trial basis.

Commissioners briefly reviewed the Executive Director Monthly Report. Executive Director Friedrichs added that there had been two emergency incidents at Paradise Bay over the weekend and that the staff handled both situations very well. DuComm has been contacted and they have the proper address of Paradise Bay. Also, Executive Director Friedrichs reminded the Board that IPRA's Lifeguard Games will be held on August 1, 2009 and Paradise Bay will be closing early that day at 3:30 pm to prepare for the event. The district has received \$55,000 in grant dollars for capital improvements, of that \$25,000 from Representative Pihos.

Buildings and Grounds

Executive Director Friedrichs reported that there is a meeting scheduled for October 13, 2009.

Recreation

Commissioner Roberts reported that there is a meeting scheduled for September 8, 2009.

Finance and Personnel

Commissioner Hogan stated that there are meetings scheduled for November 3, 10 and 17, 2009.

Ad Hoc

President Giagnorio reported that there is a meeting scheduled for August 11, 2009.

NEDSRA

Executive Director Friedrichs reported that there is a meeting scheduled for August 5, 2009.

Executive Director Friedrichs shared a Power Point presentation regarding different retirement program options. The Board discussed the options. The majority of the Board chose the Morton Grove Plan.

President Giagnorio requested that a Skate Park be included on the August, 2009 agenda.

Unfinished Business

None

New Business

Executive Director Friedrichs presented Paradise Bay Change Orders #46-#54 in the total amount of \$19,767 as presented.

Commissioner Kuderna made a motion to approve Paradise Bay Change Orders #46-#54 in the amount of \$19,767 as presented. Commissioner Roberts seconded the motion. On a roll call vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Executive Director Friedrichs and Superintendent Myers presented the summary from the bid opening for the Wilson Street Parking Lot on June 16, 2009. It is the recommendation of staff, the engineer and the Park District's attorney to award a contract to the lowest responsible bidder, Chicagoland Paving, in the amount of \$196,656.50 for the Wilson Street Parking lot at Sunset Knoll Park, contingent on the Park District executing intergovernmental agreements with the Village of Lombard and School District #87.

Commissioner Hogan made a motion to award a construction contract to the lowest responsible bidder, Chicagoland Paving, in the amount of \$196,656.50 for the Wilson Street Parking lot at Sunset Knoll Park, contingent on the Park District executing intergovernmental agreements with the Village of Lombard and School District #87. Commissioner Kuderna seconded the motion. On a roll call vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Superintendent Myers presented a draft of the intergovernmental agreement between the Village of Lombard, the Lombard Park District, and Glenbard High School District #87 in regard to the expansion of the parking lot in Sunset Knoll Park for a first reading. This IGA is for the construction of this lot and specifies who oversees the project and financial responsibilities of each party. The Village, School District and their attorneys are also reviewing the document. Staff plans on bringing this IGA back to the Board at the August 25, 2009 Regular Board Meeting for a second reading.

Commissioner Hogan made a motion to approve a draft of the intergovernmental agreement between the Village of Lombard, the Lombard Park District, and School District #87 in regard to the expansion of the parking lot in Sunset Knoll Park for a first reading. Commissioner Hogan seconded the motion. On a call for the vote, five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Superintendent Myers shared an IGA with Glenbard Township High School District #87 and the Lombard Park District in regards to use of the Wilson Parking Lot at Sunset Knoll.

Commissioner Kuderna made a motion to approve a draft of the intergovernmental agreement between the Village of Lombard, the Lombard Park District, and School District #87 in regard to use of this lot after the completion of construction for First Reading. The School District and their attorneys are also reviewing this document. Staff plans on presenting this IGA to the Board at the August 25, 2009 Regular Board Meeting for a Second Reading. Commissioner Roberts seconded the motion. On a call for the vote, five ayes: (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Deputy Director Poole introduced a request from the Shine Foundation wishing to collect registration fees at their walk/run at Four Seasons on September 27, 2009 from 8:00 am-10:00 am as presented.

Commissioner Roberts made a motion to approve a request from the Shine Foundation wishing to collect registration fees at their walk/run at Four Seasons on September 27, 2009 from 8:00 am -10:00 am as presented. Commissioner Gunn seconded the motion. On a roll call vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Executive Director Friedrichs presented the Naming of a drop-off drive at Paradise Bay Water Park to “Bill Moran Way” in accordance to the Park Naming Policy.

Commissioner Hogan made a motion to approve the naming of the drop-off at Paradise Bay Water Park “Bill Moran Way” as presented. Commissioner Kuderna seconded the motion. On a call for the vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Commissioner Comments

Commissioner Gunn mentioned that he wants to address the current affiliate issues sooner than later.

Commissioner Hogan expressed that she would like the National Parks and Recreation Conference details sooner.

Commissioners Giagnorio, Kuderna and Roberts had nothing to add.

At 11:10 pm Commissioner Roberts made a motion to convene for Executive Session -2(c) 1 for the discipline of an employee. Commissioner Hogan seconded the motion. On a call for the vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

At 11:16pm Commissioner Roberts made a motion to adjourn the July 28, 2009 Regular Board meeting. Commissioner Hogan seconded the motion. On a call for the vote five ayes; (Giagnorio, Gunn, Hogan, Kuderna, Roberts). Motion carried.

Respectfully submitted,

Paul W. Friedrichs, Secretary
PWF/jcb