

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, June 23, 2009
7:00pm

The meeting was called to order by President Giagnorio at 7:00pm.

Commissioners: Keith Giagnorio, President
Mike Kuderna, Vice-President
John Bielenda, Commissioner
Tim Gunn, Commissioner
Kathy Hogan, Commissioner
Janice Mills, Commissioner

Absent Char Roberts, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Superintendent of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant
Maria Foerstel, Human Resource Coordinator
Mike Roeglin, Building Maintenance One
Emily Jones, Intern

Guests: Joe Meyer, Seldon Fox
Marymae Meyer, Lombard Resident
Alan Meyer, Lombard Resident
Terri Willig, Lombard Resident
Ray Ritchie, Lombard Resident

President Giagnorio requested a motion to approve the June 23, 2009 Agenda.

Commissioner Hogan made a motion to approve the June 23, 2009 Agenda. Commissioner Mills seconded the motion. On a call for the vote, six ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills). Motion carried.

President Giagnorio then requested a review and approval of the minutes of the Regular Board Meeting, April 28, 2009 Recreation Committee Meeting, May 9, 2009, Regular Board Meeting May 26, 2009, and the Building and Grounds Committee June 9, 2009. Commissioner Hogan requested a few minor changes to the following minutes; Regular Board Meeting April 28, 2009 Financial Reports-Commissioner Bielenda phoned in a question on cell phone per diems and Committee of the Whole, May 9, 2009-the Board asked that Resolution 2009-3 be placed on the consent agenda at the next meeting.

Commissioner Hogan made a motion to approve the minutes of the minutes of the Regular Board Meeting, April 28, 2009, Committee of the Whole-Recreation, May 9, 2009, Regular Board Meeting May 26, 2009 and the Committee of the Whole-Building and Grounds, June 9, 2009. Commissioner Bielenda seconded the motion. On a call for the vote six ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills). Motion carried.

Correspondence

Executive Director Friedrichs received correspondence from the Lombard Area Chamber of Commerce and Industry's Executive Director, Yvonne Invergo, praising Paradise Bay Water Park.

Citizens Wishing to Address the Board

Terri Willig, a patron at Paradise Bay addressed the Board. Ms. Willig extended a thank you for the water park and offered the following suggestions for the facility. Adults without children should be let in to Paradise Bay first. The dive well should be open for a half hour swim daily during Adult Swim. Staff should monitor the lap lanes better as there are many who are 18 years and under in the lap lanes.

Ray Ritchie then addressed the Board regarding the Paradise Bay Water Park. Mr. Ritchie discussed that he would like the Dive Pool opened on Wednesdays and Friday for one-half hour. He also mentioned overcrowding in the lap pool (over 50 people).

The Board thanked Ms. Willig and Mr. Ritchie for their suggestions.

Presentations

Executive Director Friedrichs recognized Jason S. Myers for a Longevity Award for five years with the district. He was presented a plaque.

Superintendent Sosnowski recognized Mike Roeglin for a Longevity Award for fifteen years at the district. He was presented a plaque.

Marymae Meyer announced that the 2011 convention of the International Lilac Society will be held in Lombard, IL. She then presented a visual clip of the 2009 International Lilac Society Convention. The speaker encouraged all to treat their horticultural parks as "Plant Places" not merely rental facilities. Marymae then informed the Board that she is working on a project in which the Lilacs are identified and plotted on a map of Lilacia. Marymae Meyer will act as chairperson for the convention.

Superintendent Myers introduced Joe Meyer of Seldon Fox to give an overview of the audit. He stated that the audit meets all requirements of GFOA and that the district has a strong fund balance as of December. Commissioner Hogan inquired about the depreciation of capital assets in relation to an irrigation system at WAGC. Commissioner Hogan also asked if the computers have the capability to run audit adjustment numbers and Executive Director Friedrichs responded yes.

Consent Agenda

Executive Director Friedrichs presented Change Orders #33-#45 for Paradise Bay Water Park totaling \$151,537.18. In addition, a request from TLC camp to waive Ordinance 7.14 relating to the carrying and discharging of a weapon.

Commissioner Hogan made a motion to approve the Consent Agenda as presented. Commissioner Kuderna seconded the motion. On a roll call vote six ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills). Motion carried.

Financial Reports

Commissioners reviewed the May 2009 Check Register and Payroll and Bills. Commissioner Hogan questioned payment of \$2,027.85 to Aqua Pure. Executive Director Friedrichs explained that it was to rebuild a pool vacuum for Paradise Bay and a training session for staff. Commissioner Hogan asked about payment of \$1,440 to Classic Party Rentals. Superintendent Sosnowski responded that the expense was for a tent cleaning and repair.

A discussion was held regarding why the WAGC Debit Card revenue was down. Superintendent Ingram explained that it relates to the decrease in overall rounds. Commissioner Hogan mentioned that it might be time to rethink the policy of the Debit Cards.

Commissioner Hogan moved to approve payment of the May 2009 accounts payable and payroll in the amount of \$1,284,038.54. Accounts payable checks #85962-#86184 in the amount of \$1,088,552.94, payroll checks #47976-#48167 in the amount of \$30,003.76, and deduction checks #48168-#48176 in the amount of \$89,1613.56 and payroll replacement check #48177 in the amount of -0- and payroll checks #48178-#48330 in the amount of \$32,803.30 deduction checks #48331-#48350 in the amount of 72,756.73 and payroll check #48351 in the amount of \$762.01 and Payroll Replacement Check #48352 in the amount of -0- for a total of \$1,284,038.54. Commissioner Mills seconded the motion. On a roll call vote, four ayes; (Gunn, Hogan, Kuderna, Mills) and two abstentions (Bielenda, Giagnorio). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent and Finance Personnel Monthly Report. Superintendent Myers informed the Board that the application had been submitted for GFOA recognition. Next Superintendent Myers showed a visual presentation of the aerial photography shots from a helicopter utilized for the production of the Gold Medal video. Superintendent Myers shared pool pass/visits of Paradise Bay. In 2007 there were 7,000 passes sold and approximately 557 visitors per day. In 2009 there were 15,000 passes sold and an average of 816 visitors per day. Commissioner Gunn asked what the deadline was for the Gold Medal. Executive Director Friedrichs responded that the material must be dated by the end of the day on July 2, 2009. Commissioner Mills inquired as to whether Paradise Bay had reached capacity. Staff responded that on June 22 and June 23, 2009 there was a fifteen minute wait to enter the pool because of capacity. Commissioner Bielenda asked how the adult swim issue will be addressed. Deputy Director Poole responded that the pool capacity had not yet been met in the pools discussed and that the splash down pool was used for water aerobics. Executive Director Friedrichs responded that staff is working out the kinks and that Debbie Whitcher, Aquatics Manager and staff are doing a wonderful job. A brief discussion occurred on the pass card

operations. Commissioner Hogan asked if the park district is caught up on tax receipts. Superintendent Myers responded yes.

Commissioners briefly reviewed the Parks Department Monthly Report. Superintendent Sosnowski reported that eight trees had been lost in the recent storm. He also stated that preparations are beginning for the Taste of Lombard. Outside the fence, garbage will be picked-up by the district, and inside the grounds garbage will be handled by the Jaycees. Commissioner Hogan and Commissioner Gunn both complimented the condition of fields #17 and #18. They also touched on vandalism at Madison Meadow.

Commissioners briefly reviewed the Deputy Director's Recreation Monthly Report. Deputy Director Poole discussed that people are genuinely excited with compliments regarding the new pool and they are adapting to changes. Deputy Director Poole and Superintendent Sosnowski met with school district #45 to discuss a playground project at York School in exchange for gym space. Commissioner Kuderna asked if Paradise Bay had installed the new clocks. Deputy Director Poole responded yes. A waterfountain was also discussed. Commissioner Gunn inquired about the residency requirements of affiliate teams. Deputy Director Poole mentioned 50% for a team and 75% for the board.

Commissioners briefly reviewed the Western Acres Golf Course Monthly Report. Superintendent Ingram reported that seven trees were damaged in the storm and had to be removed. He also reported that WAGC is down approximately 1,000 rounds this year. Commissioner Kuderna mentioned that WAGC is in top playing condition compared to other courses in the area.

Commissioners briefly reviewed the Executive Director Monthly Report. Executive Director Friedrichs added that the NEDSRA meeting had been cancelled. Commissioner Gunn thanked Executive Director Friedrichs for the park tour.

Buildings and Grounds

Commissioner Bielenda reported that there is a meeting scheduled for October 13, 2009.

Recreation

Commissioner Gunn reported that there is a meeting scheduled for September 8, 2009.

Finance and Personnel

Commissioner Hogan stated that there is a meeting scheduled for July 14, 2009 and that the Revenue Policy would be discussed.

Ad Hoc

President Giagnorio reported that there is a meeting scheduled for August 11, 2009.

NEDSRA

Executive Director Friedrichs reported that there is a meeting scheduled for August 5, 2009.

Unfinished Business

None

New Business

Superintendent Myers introduced the draft of the 2008 Audit.

Commissioner Hogan made a motion to approve the draft of the 2008 Audit. Commissioner Mills seconded the motion. On a roll call vote six ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills). Motion carried.

Superintendent Myers presented Prevailing Wage Ordinance No. 09-418. According to our attorney, there have been no material changes to the prevailing wage determination enclosed notice or certification to the Fiscal Responsibility Report Card Filing since last year.

Commissioner Bielenda made a motion to approve Prevailing Wage Ordinance No. 09-418 as presented. Commissioner Kuderna seconded the motion. On a roll call vote six ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills). Motion carried.

Executive Director Friedrichs presented the Sunset Knoll Parking Lot bid information. Bids were opened on June 16, 2009. Staff is investigating references on the companies that bid. **There was no formal action by the Board on the Sunset Knoll Parking Lot at this time.**

Superintendent Myers introduced Ordinance No. 09-419 Prohibiting the Use of Certain Devices in Certain Parts of Park District Buildings. Under the Ordinance No.09-419 cameras, cell phones and the like would be banned from prohibited areas. A brief discussion of explanation of the ordinance occurred.

Commissioner Bielenda made a motion to approve Ordinance No. 09-419 Prohibiting the use of Certain Devices in Certain Parts of Park District buildings as presented. Commissioner Bielenda made a motion to approve Ordinance No. 09-419. Commissioner Gunn seconded the motion. On a call for the vote, six ayes; (Bielenda, Giagnorio, Gunn, Hogan Kuderna, Mills). Motion carried.

Commissioner Comments

Commissioner Kuderna congratulated staff on Paradise Bay and conveyed that he is proud of the project. He then extended congratulations to Superintendent Myers on his five year anniversary.

Commissioner Hogan complimented the pool opening and thanked Deputy Director Poole for solving a scheduling issue with Ballroom Dance. She then thanked Superintendent Myers for his hard work on the audit.

Commissioner Mills commended staff on clearing the trees impacted by the storm. She also congratulated staff on a good job.

Commissioner Gunn extended a thank you to the current board for you to be selected as a commissioner. To date he is pleased with the Board and Staff. Keep up the good work.

Commissioner Bielenda echoed the previous comments and thanked Superintendent Sosnowski and staff for a great job. He mentioned that Emily Jones did a great job with TLC Camp.

President Giagnorio echoed Commissioner Kuderna's comments and thanked staff for their efforts.

There being no further business, Commissioner Kuderna made a motion to adjourn the meeting at 9:18 pm. Commissioner Bielenda seconded the motion. On a call for the vote six ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills). Motion carried.

Respectfully submitted,

Paul W. Friedrichs, Secretary
PWF/jcb