

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, January 27, 2009-7:00pm

The meeting was called to order by President Roberts at 7:08pm.

Upon roll call being taken the following commissioners were present:

Commissioners: Char Roberts, President
Keith Giagnorio, Vice President
John Bielenda, Commissioner
Kathy Hogan, Commissioner
Mike Kuderna, Commissioner
Janice Mills, Commissioner
Bill Ware, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Superintendent of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant

Guests: Boy Scout Troop #202
Mike Hughes, Lombard Jaycees
Traci Opila, Lombard Resident
Jim Scalzo, Lombard Resident

President Roberts requested a motion to approve the Agenda.

Commissioner Kuderna made motion to approve the Agenda. Commissioner Bielenda seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

President Roberts then requested a review and approval of the minutes of the Regular Board Meeting November 25, 2008, Ad Hoc Committee Meeting December 9, 2008, Regular Board Meeting December 16, 2008 and the Committee of the Whole Meeting January 20, 2009. Commissioner Hogan made a correction to the November 25, 2008 minutes. Paragraph 4 should read “the lower number of participants per outing results in lower revenue”.

Commissioner Hogan made a motion to approve the amended minutes of the Regular Board Meeting November 25, 2008, Ad Hoc Committee Meeting December 9, 2008, Regular Board Meeting December 26, 2008 and the Committee of the Whole Meeting January 20, 2009. Commissioner Mills seconded the vote. On a call for the motion, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Correspondence

Executive Director Friedrichs received correspondence from the Village of Lombard inviting the Park District to take part in the Visionary Effort (input from residents, business owners and property owners). He encouraged involvement in the project.

Citizens Wishing to Address the Board

Tracy Opila, a parent of a child in Tot/Pre-School Indoor Swim lessons at International Village was present to address the Board. According to Mrs. Opila her child went under the water unnoticed by the staff during a swim lesson. She was present to inform the District that she is unhappy with the program. Executive Director Friedrichs and the Board thanked Mrs. Opila for attending and informed her that staff will follow-up and investigate the incident.

Mike Hughes of the Lombard Jaycees was present to submit the 2008 Taste of Lombard Financial Statement per request of the Park Board. Mr. Hughes began with an apology to the Park Board for presenting this information so late. He explained that they are busy with the Haunted House after the Taste of Lombard. Commissioner Kuderna reminded Mr. Hughes that the Jaycees should submit this information in a timely fashion which is stated in the contract. Commissioner Ware inquired as to what was included in the Financial Statement. Mr. Hughes gave a brief summary noting that expenses were up due to the cost of living. Commissioner Hogan questioned the numbers on the report and wanted further explanation and a list of donations and community groups that worked the event as well. Mike Hughes later explained the format of the Financial Statement.

Consent Agenda

The Consent Agenda included Paradise Bay Change Orders ##5, #6, #7, #8, #29, #30, #33, #34, #35, #38, #41, #43 and #44 and Policies; Public Relations, Membership in Clubs and Civic Organizations, Participation in Trade and Professional Associations and the Park Property Naming Policy.

Commissioner Hogan made a motion to approve the Consent Agenda of the January 27, 2009 Regular Park Board Meeting. Commissioner Kuderna seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Financial Reports

Commissioners reviewed the December 2008 Payroll/Check Register. Commissioner Hogan inquired if the legal fees paid were through the end of the year. Superintendent Myers responded that the fees are paid until the end of the year. Commissioner Hogan inquired about the purchase of a LED sign. Deputy Director Poole replied that it was purchased and will be installed at the corner of St. Charles and Grace Streets in the spring. Commissioner Hogan inquired about the amounts on the Revenue and Expense Report. Superintendent Myers explained that the net income is lower due to payments to the Early Retirement Incentive.

Commissioner Kuderna moved to approve payment of the December 2008 accounts payable and payroll in the amount of \$2,410,436.47. Accounts payable checks #84880-#85036 in the amount of \$2,241,436.47; and payroll checks #46401-#46525 in the amount of \$27,830.87; payroll replacement check #46400, and deduction checks #46526-46534 in the amount of \$48,654.99; and payroll checks #46535-#46648 in the amount of \$28,870.08 and deduction checks #46649-#46668 in the amount of \$63,364.65. Commissioner Giagnorio seconded the motion. On a roll call vote, six ayes; (Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware) and one abstention (Bielenda). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent of Finance and Personnel's Monthly Report. Superintendent Myers advised Commissioners on the contents of their Conference packets. He also informed the Board of an invitation to a party offered by FGM Architects.

Commissioners briefly reviewed the Superintendent of Parks Monthly Report. Superintendent Sosnowski informed the Board that he is obtaining information to include prices on the vandalized displays at Lilacia Park.

Commissioners briefly reviewed the Deputy Director's Monthly Report. Deputy Director Poole reported that Athletics-Program Manager and Intern positions are posted on the IPRA website. Commissioner Hogan inquired on the number of participants in Girls Softball and Deputy Director Poole responded that there are currently ten girls, explaining that it is still early in the registration process.

Commissioners briefly reviewed the Superintendent of Golf Operations Monthly Report. Superintendent Ingram highlighted that staff has been trimming and removing trees at WAGC. The group then enjoyed a visual presentation of the renovated Clubhouse at WAGC.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs explained that he appeared before the Village Hotel-Motel Tax Committee. Commissioner Hogan inquired if the fencing at Terrace View/Park View will be an on-going project and Executive Director Friedrichs responded; yes, it would be an on-going project. President Roberts then presented Executive Director Friedrichs with a plaque for his ten year anniversary at the Lombard Park District.

Committee Reports

Buildings and Grounds Commissioner Kuderna reported that the next Building and Grounds meeting is scheduled for February 10, 2009.

Recreation Commissioner Giagnorio reported that the next meeting is scheduled for May 12, 2009.

Finance and Personnel Commissioner Ware stated that the next meeting is scheduled for March 10, 2009.

Ad Hoc Executive Director Friedrichs reported that the next meeting is scheduled for April 14, 2009.

NEDSRA Executive Director Friedrichs stated that the next meeting is scheduled for February 4, 2009.

Unfinished Business

Mike Rink was present to give a brief update on Paradise Bay. The steel and slides were delivered today. The welder on site is known in the industry as one of the best. He will be working on the project for five weeks.

Executive Director Friedrichs then shared examples of three logos for Paradise Bay. Commissioners gave their opinions on color, font and style. Adaptations to their favorite will be made and a new logo will be presented at a future meeting.

Boy Scout Troop #202 also gave their ideas regarding the logo.

Superintendent Myers presented the Board of Commissioners with the approved final 2009 Budget Report.

New Business

Superintendent Myers introduced the 2009 Budget and Appropriation Ordinance #09-416. No discussion regarding the 2009 Budget and Appropriation Ordinance #09-416 occurred.

Commissioner Hogan introduced her ideas regarding the Per Diem Policy. She suggested the following revisions of the Per Diem Policy: research the amounts given as the average cost of meals is greater than the maximum, remove the minimum amounts, and utilize P-Cards and the record keeping of expenses. A discussion occurred of the Per Diem Policy.

Commissioner Hogan made a motion to revisit the Per Diem Policy at the March 10, 2009 Finance and Personnel Committee Meeting. Commissioner Bielenda seconded the motion. On a roll call vote, four ayes; (Bielenda, Hogan, Kuderna, Mills) and three nays; (Giagnorio, Roberts, Ware). Motion carried.

Commissioner Comments

Commissioner Ware discussed his decision to run for the Village Board.

Executive Director Friedrichs discussed the appointment process of a new member to the Board.

Commissioner Hogan mentioned she is looking forward to the IPRA/IAPD Conference. She also brought up the possibility of a Master Plan discussion in the future.

Commissioner Mills brought in visual aides of the Sculpture Show in St. Charles, IL.

Commissioner Ware added congratulations to Executive Director Friedrichs on his 10 year anniversary.

Commissioner Bielenda thanked staff for their hard work on the 2009 Budget and the Parks staff for their outdoor work in the cold.

President Roberts expressed concern for Mrs. Opila and her family and wished Executive Director Friedrichs a happy anniversary.

There being no further business, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting at 8:45 pm. Commissioner Bielenda seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Respectfully Submitted,

Paul W. Friedrichs
Secretary
PWF/jcb