

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, March 24, 2009
7:00pm

The meeting was called to order by President Roberts at 7:08pm.

Commissioners: Char Roberts, President
Keith Giagnorio, Vice President
John Bielenda, Commissioner
Kathy Hogan, Commissioner
Mike Kuderna, Commissioner
Janice Mills, Commissioner
Bill Ware, Commissioner-(Arrive 7:21pm)

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Superintendent of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Greg Hooper, Program Manager-Athletics
Jacquelynn C. Brzezinski, Administrative Assistant

Guests: Maurice Allen, Lombard Resident
David Barry, Lombard Resident
Joe Cali, Lombard Resident
Harley DeJong, Lombard Jaycee
Andy Draus, Lombard Resident
John Dzarnowski, FGM Architects
Tim Gunn, Lombard Resident
Ken Gotsch, Lombard Firebirds
Mike Hughes, Lombard Jaycee
Joe Karcz, Lombard Firebirds
Marymae Meyer, Lombard Resident
Pete Nolen, Lombard Resident
Jerry Orzech, Lombard Resident
Mike Rink, Corporate Construction Services
Mark Spontak, Lombard Resident

President Roberts requested a motion to revise the March 24, 2009 Agenda by moving Agenda item IXX C. to XII. Additionally, any remaining Paradise Bay issues will be discussed under New Business.

Commissioner Kuderna made a motion to approve the revised Agenda. Commissioner Bielenda seconded the motion. On a roll call vote, six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts,). Motion carried.

President Roberts then requested a review and approval of the minutes of the January 27, 2009 Regular Board Meeting, the February 10, 2009 Committee of the Whole meeting and the March 10, 2009 Committee of the Whole meeting. The first correction is page 4 of the January 27, 2009 minutes under Commissioner Comments. The correct sentence should read: Commissioner Hogan mentioned she is looking forward to the IPRA/IAPD Conference. She also brought up the possibility of a Master Plan *discussion in the future*. The second correction was to the minutes of the February 17 meeting. Page one, the opening paragraph should read with a few modifications that must be made regarding *permitting*. And, in addition to the March 10, 2009 Committee of the Whole meeting first paragraph page one should read: With non-referendum bonding, property taxes would *not be increased*.

Commissioner Hogan made a motion to approve the revised minutes of the January 27, 2009 Regular Board Meeting, the February 10, 2009 Committee of the Whole and the March 10, 2009 Committee of the Whole. Commissioner Bielenda seconded the motion. On a call for the vote, six ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts,). Motion carried.

Correspondence

Superintendent Myers received a GFOA Award of Financial Reporting Achievement. Executive Director Friedrichs and President Roberts thanked Superintendent Myers and a photo opportunity took place.

Executive Director Friedrichs received recognition from PDRMA regarding the 2008 Loss Control Program.

Commissioner Hogan and Executive Director Friedrichs received correspondence from Hilde Moran, regarding the naming of Paradise Bay Water Park. She also is requesting lifetime pool passes for the Moran family in Lombard. Another concern of Mrs. Moran's is the use of the memorial funds. The Board discussed Mrs. Moran's correspondence and possible uses of the memorials then directed staff to explore options for the memorial and revisit at a future meeting. The Board took no formal action on the pool pass request.

Citizens Wishing to Address the Board

Marymae Meyer addressed the Board of Commissioners as a "Devoted Citizen". She discussed her desire to research the lilacs of Lilacia Park and catalog and develop a library database. After the horticultural information is documented, Marymae would like to see copies for sale during Lilac Time 2010. She also informed the board that the International Lilac Society is considering Lombard as a site of the 2011 convention. President Roberts thanked her for her presentation. Commissioner Hogan agreed that the lilacs should be categorized.

Next, Joe Karcz of the Lombard Firebirds was present to convey a thank you to Deputy Director Poole and his team for the upkeep and cooperation with the soccer fields and Firebirds program. Joe noted he was in favor of utilizing the Club's donation of \$3,000 for improvements on the east field of Lombard Common. A photograph of the presentation of the donation took place.

After that, Deputy Director Poole introduced Derek Dvorak, Program Manager-Athletics. He gave a brief history of Derek's education and programming experience. The Board welcomed Derek to the district.

Presentations

John Dzarnowski and Mike Rink gave an update on Paradise Bay assisted by a visual presentation Superintendent Myers created. According to Mike Rink, the project is moving well since St. Patrick's Day. Leak tests are being performed. The deck will begin being poured on Friday. The slide company, Whitewater, is on site to supervise the installation of the slides. Commissioner Hogan inquired about the wall in the main pool that was being removed and what would be replaced. Mike Rink explained that a hand rail would be added with rope and this will offer more visibility for the guards. President Roberts inquired on the status of the entrance sign. The sign permit is on the Village of Lombard Agenda to be voted on in May.

Next, the Change Orders were clarified by Mike Rink. Particularly the bubble bench which many district's are experiencing costly repairs because of the harsh weather.

Consent Agenda

None

Financial Reports

Commissioners reviewed the January and February Check Registers. Commissioner Hogan inquired about an expense of \$995.00 to Quik Impressions for the Fitness Expo. Superintendent Myers explained the \$995.00 represents several marketing pieces, not just for the Fitness Expo. She also had questions regarding the promotional items purchased from R & M Specialties, LTD. Superintendent Myers explained that these were budgeted promotional pieces for the water park. Finally, Commissioner Hogan inquired as to what computer supplies were purchased on Superintendent Myers P-Card. He explained that the purchase was for supplies for the Marketing and Communications Manager's computer.

Commissioner Hogan moved to approve payment of the January 2009 accounts payable and payroll in the amount of \$887,382.71 Accounts payable checks #85037-#85254 in the amount of \$637,316.14; payroll checks #46671-#46791 in the amount of \$26,355.40, payroll checks #46801 in the amount of \$642.06, payroll checks #46802-#46913 in the amount of \$24,487.61, and payroll checks #463937-#47068 in the amount of \$33,145.84 and deduction checks# #46792-#46800 in the amount of \$49,550.79 and deduction checks #46914-#46933 in the amount of \$58,349.60; and deduction checks #47069-#47083 in the amount of \$57,535.27 and replacement checks #46934-#46936. Commissioner Mills seconded the motion. On a roll call vote, six ayes (Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware) and one abstention (Bielenda). Motion carried.

Commissioner Hogan moved to approve payment of the February 2009 accounts payable and payroll in the amount of \$1,365,675.21. Accounts payable checks # 85255-#85424 less prior month voided checks #85111-#85210 in the amount (\$142.15) for a total accounts payable of \$1,193,639.26, payroll checks #47083-#47211 in the amount of \$30,172.51, payroll voided check #47198 in the amount of (\$296.53), payroll check #47221 in the amount of \$319.09, payroll checks #47222-#47223 in the amount of \$178.59, and payroll checks #47224-#47351 in the amount of \$28,690.68 and deductions checks #47212-#47220 in the amount of \$51,281.78 and #47352-#47372 in the amount of \$61,689.83. Commissioner Ware seconded the motion. On a roll call vote, six ayes (Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware) and one abstention (Bielenda). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent and Finance Personnel Monthly Report. Superintendent Myers reported that the EAV for 2008 is \$1.6 billion versus 2007 at \$1.5 billion. The Tax Levy went down to .1945, approximately a .62 percent decrease. He also reminded the Board to mail the Economic Interest Statement to the County before the deadline.

Commissioners briefly reviewed the Parks Department Monthly Report. Superintendent Sosnowski reported that the new windows at the Lombard Community Building will cost \$53,349 and \$50,000 has been budgeted. In addition, Superintendent Sosnowski informed the Board that he and Eric from the Village of Lombard observed the flooded property at 4 S. Chase. According to Eric, storm drains on a homeowner's property are their responsibility. Superintendent Sosnowski also reported that the district's pond water was at a high level due to the heavy rains. Also, the flags at the Lombard Common Memorial Rock will be installed next week. In addition, vandalism has occurred on the Memorial Rock.

Commissioners briefly reviewed the Deputy Director's Recreation Monthly Report. The department has concluded spring softball and soccer registration. Enrollment is down 40-60 players compared to last year. The Youth Basketball program has concluded. Vice President Giagnorio commented that he heard that a few of the activities at the Winter Carnival ended at 2:00 pm. Deputy Director Poole mentioned that the contractual (Magic Show) did not run the entire time but that staff would investigate.

Commissioners briefly reviewed the Western Acres Golf Course Monthly Report. A visual presentation was enjoyed of the many upgraded features of WAGC such as the new paint, a new roof on the starter shed, tile in the Clubhouse, a new greens mower and last but not least, Molly, the new border collie. Commissioner Kuderna inquired on the condition of the turf since the flood and Superintendent Ingram responded that the turf has recovered. Commissioner Hogan inquired about the Spring Fling and was told by Superintendent Ingram that 67 people attended.

Commissioners briefly reviewed the Executive Director Monthly Report. Executive Director Friedrichs added that he met with representatives of the Lombard Historical Society who would like to see Lilacia Park as a Local Historical Landmark. This will be discussed by staff at a future date. Furthermore, Babcock's Grove Cemetery will require an easement for the fence to be moved back 10 feet. Cost of survey for the cemetery and attorney fees were \$2000. Executive Director Friedrichs will discuss the funding of the project with the Village of Lombard. Commissioner Hogan inquired about IPRA. Executive Director Friedrichs explained he is the Chair of the IPRA Finance Committee and their goal is to move the organization forward. Furthermore, Executive Director Friedrichs reported that ten Commissioner Candidates have picked up packets and seven have been returned. Interviews will be held on Tuesday, April 21 and Thursday, April 23 in the evening at the Sunset Knoll Recreation Center. Also the Ad Hoc Committee Meeting has been combined with the upcoming COW Meeting on April 14, 2009. A brief discussion on NEDSRA and IMRF was held.

Committee Reports

Buildings and Grounds

Commissioner Kuderna announced the next meeting is scheduled for June 9, 2009.

Recreation

Commissioner Giagnorio stated the next meeting is scheduled for May 12, 2009.

Finance and Personnel

Commissioner Ware stated the next meeting is scheduled for July 14, 2009.

Ad Hoc

Executive Director Friedrichs stated that the next meeting is combined with COW Meeting is scheduled for April 14, 2009 at the Lombard Community Building and will include a tour of Paradise Bay.

NEDSRA

Executive Director Friedrichs stated that the next meeting will be held April 1, 2009. This meeting will include discussion on IMRF.

Unfinished Business

Superintendent Myers presented the revised Purchasing Policy that has been reviewed by Attorney Wascher. Policy revisions are made in red. A discussion was held over amounts approved by the Board. Superintendent Myers clarified that the only item that does not need Board approval over \$20,000 is a specialty item.

Vice President Giagnorio made a motion to approve the Purchasing Policy as revised. Commissioner Mills seconded the motion. On a roll call vote seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Superintendent Myers then presented the Per Diem Policy. Staff is recommending no changes to the policy.

Commissioner Kuderna made a motion to approve the Per Diem Policy as revised. Commissioner Giagnorio seconded the motion. On a roll call vote seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

New Business

Executive Director Friedrichs introduced Mike Hughes of the Lombard Jaycees. Changes that came out of the Board meeting and the Lombard Jaycees are notated on the agreement. A brief discussion was held on the contracts. Commissioner Hogan relayed her appreciation on the financial statement and donations and would like the information submitted next fall. Mike Hughes inquired about the times of the Softball Tournament during the Taste of Lombard weekend.

Commissioner Kuderna made a motion to waive the first reading of the 2009 Taste of Lombard Agreement and approve this agreement. Commissioner Ware seconded the motion. On a roll call five ayes; (Bielenda, Hogan, Kuderna, Mills, Roberts Ware) and two abstentions (Commissioner Giagnorio and Commissioner Mills). Motion carried.

Harley DeJong was present from the Lombard Jaycees to answer questions about the 2009 Taste of Lombard Fireworks agreement. He questioned the use of the ballfields at Madison Meadow during the event. He requested advanced notice on ballfield use. Deputy Director Poole explained that fields are used during this time but teams will be asked to schedule games early so that they do not conflict with the Fireworks set-up/takedown area.

Commissioner Ware made a motion to waive the first reading of the 2009 Taste of Lombard Firework Agreement and approve this agreement. Commissioner Giagnorio seconded the motion. On a roll call seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Executive Director Friedrichs presented two sets of change orders for Paradise Bay. The first set was for change orders # 18 through #21 for a total of \$23, 903.

Commissioner Hogan made a motion to approve change orders #18 through #21 for a total of \$23, 903. Commissioner seconded the motion. On a roll call, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

The second set of change orders # 22 through #27 was presented by Executive Director Friedrichs. The second set of change orders #22 through #27 excluding Cc 54, Cc 56 and Cc 64 in the amount of \$64,064.83.

Vice President Giagnorio made a motion to approve change orders # 22 through #27 as presented for a total of \$64,064.83. Commissioner Mills seconded the motion. On a roll call, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Superintendent Myers presented Resolution No. 2009-1 Pool Deck Umbrellas and 2009-2 Pool Deck Chairs. The resolutions are both based on recommendations by Attorney Jim Wascher. A brief discussion was held regarding the purchase umbrellas from one source.

Commissioner Kuderna made a motion to approve Resolution No. 2009-1 as presented. Commissioner Mills seconded the motion. On a roll call, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Commissioner Mills made a motion to approve Resolution No. 2009-2 as presented. Commissioner Bielenda seconded the motion. On a roll call, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Deputy Director Poole introduced the disc golf follow-up. Since the previous discussion regarding Disc Golf, staff has had several discussions and meetings with disc golf users of Madison Meadow and Lombard Common. Deputy Director Poole reported that staff has found information posted regarding additional leagues on Park District property. A flyer was shared with the Board. Program Manager Hooper has also been in contact with the players. Executive Director Friedrichs expressed safety concerns in regards to patrons in the parks. A discussion was held regarding the logistics of the two courses. Commissioner Ware asked if there were any other towns that host a disc golf course and Program Manager Hooper responded that Woodridge, Elk Grove, Roselle have courses as well. The Board directed staff to encourage groups who have tournaments to rent the shelter as well so as to not conflict with permitted

picnics. Additional discussion occurred regarding policies and techniques for dealing with the requests from groups. Staff will keep the Board posted on the disc golf activity.

Deputy Director Poole presented a request from the Cystic Fibrosis Foundation to hold a fundraiser at Western Acres on June 6, 2009. The fundraiser will include a silent auction, live auction, raffles, mulligans, closet to the pin, longest drive and putting contest. Superintendent Ingram informed the staff and Board that there were 120 golfers. He also answered additional questions relating to the outing.

Commissioner Bielenda made a motion to approve the Cystic Fibrosis Foundation to conduct a fundraiser at Western Acres Golf Course on June 6, 2009 from 10:30 am-4:30 pm. Commissioner Ware seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Executive Director Friedrichs and Deputy Director Poole introduced the request from Carol Peterson of the Golden Retriever Rescue of Illinois allowing them to sell merchandise at their picnic at Madison Meadow on September 12, 2009 for a time not to exceed three hours.

Commissioner Bielenda made a motion to authorize Golden Retriever of Illinois to sell merchandise at their picnic at Madison Meadow on September 12, 2009 for a time period not to exceed three hours. Commissioner Giagnorio seconded the motion. On a call for the vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Next on the agenda, presented by Deputy Director Poole, was an update of the Memorial Day activities held at Lombard Common in conjunction with Lombard's 140th anniversary and President Abraham Lincoln's 200th Birthday. Two of these activities will require a waiver of ordinance.

Gun Salute-Waiver of Ordinance 7.8 relating to the carrying of weapons.

Overnight Camp-Waiver of Ordinance 7.9 relating to the camp or sleeping in the park.

Commissioner Kuderna made a motion to waive Ordinance 7.8 relating to the carrying of weapons and Ordinance 7.9 relating to the camp or sleeping in the park. Commissioner Bielenda seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Lastly, Executive Director Friedrichs explained that due to a schedule conflict, he cannot attend the April NEDSRA Board meeting. Superintendent Myers is up to date on NEDSRA issues and will act as the Park District Alternate Trustee at the meeting on April 1, 2009.

Commissioner Mills made a motion to approve Jason Myers, Superintendent of Finance and Personnel, as the Lombard Park Districts' designated Alternate Trustee for the NEDSRA April 1, 2009 Board of Trustee meeting. Commissioner Ware seconded the motion. On a roll call vote, seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Commissioner Comments

President Roberts thanked commissioners and staff for their patience during a long meeting and also thanked the audience for coming.

Commissioner Giagnorio thanked Mike and Ryan Rink for working at Paradise Bay after hours/weekends.

Commissioner Kuderna had nothing to add.

Commissioner Hogan complimented the maintenance staff on the floors at SKRC.

Commissioner Mills added that The Arts Coalition fundraiser Sculpture Show was well attended.

Commissioner Ware wished fellow members good luck in finding his replacement.

Commissioner Bielenda complimented the indoor renovations at Western Acres Golf Course and thanked the district for the Edible Eatery.

There being no further business, Commissioner Hogan made a motion adjourn the meeting at 10:04 pm. Commissioner Hogan seconded the motion. On a call for the vote seven ayes; (Bielenda, Giagnorio, Hogan, Kuderna, Mills, Roberts, Ware). Motion carried.

Respectfully submitted,

Paul W. Friedrichs, Secretary
PWF/jcb