

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, December 15, 2009
7:00pm

The meeting was called to order by President Giagnorio at 7:00pm. Upon roll call the following were present:

Commissioners: Keith Giagnorio, President
Mike Kuderna, Vice-President
John Bielenda, Commissioner
Tim Gunn, Commissioner
Kathy Hogan, Commissioner
Janice Mills, Commissioner
Char Roberts, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Superintendent of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant

Guests: Dean Styburski, Assistant Superintendent of Golf Operations
Kathleen McManis, Marketing and Communications Manager
Maria Foerstel, Human Resources Coordinator
Laura Fitzpatrick, Lombard Trustee
Lombard Firebirds Representative

President Giagnorio requested a motion to approve the revised December 15, 2009 Agenda.

Commissioner Mills made a motion to approve the revised December 15, 2009 Agenda. Commissioner Bielenda seconded the motion. On a roll call vote seven ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts). Motion carried.

Presentations

President Giagnorio and Executive Director Friedrichs presented employee Dean Styburski with a 25 year Employee Recognition Award.

A Lombard Firebirds representative presented the Park District a check for \$4,500.

Lombard Trustee Laura Fitzpatrick requested Park District support of the DuPage Invitational Sculpture Show on Saturday, May 8, 2010.

Commissioner Roberts made a motion to approve the use of Lilacia Park by the Friends of the DuPage Theatre on May 8, 2010 and also waive Chapter 4, Activity for Gain Ordinance for the DuPage Invitational Sculpture Show as presented. Commissioner Bielenda seconded the motion. On a call for the vote seven ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts). Motion carried.

At 7:20pm, Commissioner Mills made a motion to convene into Closed Session for the purpose of 2c11 probable litigation affecting the District and 2c12 risk management (s). Commissioner Kuderna seconded the motion. On a roll call vote seven ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts.) Motion carried.

At 7:51pm the Regular Board Meeting reconvened.

President Giagnorio requested approval of the minutes of the Regular Board Meeting of November 24, 2009 and the Ad Hoc Committee Meeting of December 8, 2009.

Commissioner Hogan made a motion to approve the minutes of the Regular Board Meeting of November 24, 2009 and the Ad Hoc Committee Meeting of December 8, 2009. Commissioner Bielenda seconded the motion. On a call for the vote seven ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts). Motion carried.

Correspondence

None

Citizens Wishing to Address the Board

None

Consent Agenda

None

Financial Reports

Commissioner Bielenda inquired on the difference in amounts of P-Card Transactions detail for hotel expenses at the National Conference. Staff will follow-up in the Weekly Update.

Commissioners reviewed the November 2009 Check Register and Payroll and Bills.

Commissioner Kuderna moved to approve payment of the November 2009 accounts payable and payroll in the amount of \$569,396.99. Accounts payable checks #87759-88045 in the amount of \$398,241.26 and payroll checks #51182-51312 in the amount of \$23,185.89 and deduction checks #51313-51322 in the amount of \$57,025.21 and payroll checks #51323-51325 in the amount of \$2,488.51 and payroll replacement checks #51326-#51327 and voided check #41459 in the amount of (\$109.00) and payroll checks #51328-51438 in the amount of \$22,128.54 and deduction checks #51439-51457 in the amount of \$66,436.58 and payroll replacement check #51458 for a total amount of \$88,456.12. Commissioner Kuderna made a motion to approve the November 2009 Check Register and Payroll and

Bills. Commissioner Mills seconded the motion. On a roll call vote six ayes; (Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts) and one abstention (Bielenda). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent of Finance and Personnel's Monthly Report.

Commissioners briefly reviewed the Parks Department Monthly Report. Commissioner Kuderna mentioned that the community is excited about the Holiday Walk this year. Executive Director Friedrichs said that he has heard many positive comments as well.

Commissioners briefly reviewed the Deputy Director's Recreation Monthly Report. Deputy Director Poole relayed that the Sunset Knoll Recreation Center's hours have been reduced during the days of December 24-December 27 and New Years. He also reported that Cabin Fever for youth is picking up enrollment.

Commissioners briefly reviewed the Western Acres Golf Course Monthly Report. Superintendent Ingram reported that letters are going out to all Lombard businesses promoting outings the WAGC. He also mentioned that he will check on the payment to the golf instructor.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs inquired as to whether the Committee of the Whole meetings will be needed and Commissioner Hogan wants to address the issue per the policy manuals which may be in need of updating.

Buildings and Grounds

President Giagnorio reminded the Board of Commissioners that a Building and Grounds meeting has been scheduled for February 9, 2010 if needed.

Recreation

President Giagnorio reminded the Board of Commissioners that a Recreation meeting has been scheduled for January 12, 2010 if needed.

Finance and Personnel

President Giagnorio reminded the Board of Commissioners that a Finance and Personnel meeting has been scheduled for March 9, 2010 if needed.

Ad Hoc

President Giagnorio reported that there is a meeting scheduled for June 8, 2010.

NEDSRA

Executive Director Friedrichs reported that there was a meeting on February 3, 2010.

Unfinished Business

None

New Business

Superintendent Myers presented Tax Levy Ordinance No. 09-426 which reflects a tax levy amount of \$3,822,855 as reflected in the Truth in Taxation Law Resolution 2009-6 which was passed at the October Board Meeting.

Commissioner Mills made a motion to approve Tax Levy Ordinance No. 09-426 in the amount of \$3,822,855 as presented. Commissioner Bielenda seconded the motion. On a roll call vote seven ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts). Motion carried.

Superintendent Myers requested tentative approval of the 2010 Annual Operating Budget totaling \$10,095,116 which includes changes discussed at prior meetings. Once approved, staff will make the entire budget available at the Administrative office for public review for 30 days. An in depth discussion was held on a future Master Plan.

Commissioner Hogan made a motion to tentatively approve the proposed 2010 Annual Operating Budget in the amount of \$10,095,116 in accordance with statute as presented moving the Master Plan Capital Project at \$80,000 Priority "B" to a Priority "A". Commissioner Roberts seconded the motion. On a roll call vote six ayes; (Bielenda, Gunn, Hogan, Kuderna, Mills, Roberts) and one nay (Giagnorio). Motion carried.

Superintendent Myers presented a proposal from Seldon Fox, LTD for the 2009 audit in the amount of \$10,850. Staff recommends approval of the 2009 audit conducted by Seldon Fox, LTD .

Commissioner Bielenda made a motion to approve Seldon Fox, LTD as the auditing firm for conducting the 2009 audit as presented. On a roll call vote seven ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts). Motion carried.

Executive Director Friedrichs presented Executive Session minutes that have yet to be released. The board reviewed the information. No formal action was taken on the Executive Session minutes.

Staff then presented the 2009 Year End Presentation. Many positive comments were heard from the Board of Park Commissioners.

Commissioner Comments

Commissioner Bielenda congratulated staff on a great year and wished everyone Happy Holidays. He mentioned that Lilacia Park looks great.

Commissioner Gunn wished everyone Happy Holidays and to have a good year.

Commissioner Mills extended holiday wishes and stated that Lilacia Park looked sensational.

Commissioner Hogan wished everyone Happy Holidays. She extended a “great job” on the Holiday Walk.

Commissioner Roberts wished everyone Happy Holidays and thanked staff for a great year.

Commissioner Kuderna wished everyone a Happy Holiday.

President Giagnorio stated that he is proud of staff.

At 9:10 pm Commissioner Mills made a motion to convene to a closed session meeting for the purposed of 2C1 the performance and compensation of an employee. Commissioner Kuderna seconded the motion. On a roll call vote seven ayes; (Bielenda, Giagnorio, Gunn, Hogan, Kuderna, Mills, Roberts). Motion carried.

Respectfully submitted,

Paul W. Friedrichs, Secretary
PWF/jcb