

## Registration for Residents

Resident registration begins when you receive your brochure. All registrations received by 9 a.m. on Monday, March 8 will be randomly processed. All resident registration forms received after 9 a.m. on March 8 will be processed on a first-come, first-served basis. The Park District will check residency.

## Registration for Nonresidents

Nonresident registration begins Monday, March 15 and will be drawn at random.

## Registration for Youth Athletics

In addition to registration options listed on this page, Basketball, Soccer and Softball will host in-person registration. Please refer to individual program descriptions for more information.

### ONLINE:

[www.lombardparks.com](http://www.lombardparks.com)

### MAIL:

Lombard Park District  
Attn: Registration  
820 S. Finley Road, Lombard, IL 60148

### FAX:

(630) 620-0762

### DROP OFF:

Sunset Knoll Recreation Center  
820 S. Finley Road, Lombard, IL 60148  
*If the registration office is closed, place the completed registration form and payment in a sealed envelope and leave in the drop box outside the main entrance.*

## Registration Information

Complete the registration form including second choice programs and signature. Unsigned forms or incorrect payments will delay the registration process. Please make note of registration deadlines for specific programs.

Make checks payable to Lombard Park District, and include a phone number on the check. There is a \$20 service fee for any returned checks. Please pay for your first choice only.

You may assume that you are enrolled in your first choice in the program(s) for which you have registered unless you receive a phone call from Lombard Park District staff.

Anyone registering a child for a Lombard Park District Early Childhood program for the first time must include a copy of the child's birth certificate. Your registration will not be processed without it.

## Residents and Nonresidents

Residents within the boundaries of the Lombard Park District must show proof of residency to qualify for resident fees. A Lombard address does not always indicate resident status because not all Lombard addresses are within Park District boundaries. Golfers must show their driver's license or a utility bill to prove residency.

## Waiting Lists

Depending on the program or event, waiting lists are created based on capacity and/or deadlines. We will contact you if you have been placed on a waiting list or missed a registration deadline.

## Refunds and Cancellations

Programs may be cancelled or altered due to low registration, changes in staff or facility availability. You are entitled to a full refund for a program that has been cancelled by the Park District. Participants may request a full refund before a program begins.

## Our Commitment To You: Customer Service Pledge

The Lombard Park District staff is prepared to exceed your expectations in every way possible. Employees will provide you with total satisfaction guaranteed. Our pledge to you:

- Friendly and enthusiastic staff who are professional and knowledgeable.
- Organized, and clean and safe parks, programs and facilities.
- Timely and consistent service.
- Uncompromising quality.

## Satisfaction Guaranteed:

We guarantee that you will enjoy the quality programs and special events. However, if you are not satisfied with a class or program, we will arrange for one of the following:

- You may repeat the class at no charge,
- You may receive a credit applicable to another program, or
- You may receive a refund.

Stop by or call Sunset Knoll Recreation Center for more information. Restrictions apply to adult sports leagues, food and beverages, and tickets to entertainment and sporting events.



Lori Bartels  
Office Manager

Lombard Park District complies with federal and state anti-discrimination laws as set forth in the Illinois Human Rights Act, the Illinois Constitution, Title VI of the 1964 Civil Rights Act, Section 504 of the Rehabilitation Act of 1973 as amended, the Americans with Disabilities Act of 1990 and the U.S. Constitution to the extent that no person(s) shall be excluded from participation in or denied benefits of the Park District's services, programs or facilities on the basis of race, religion, color, age, sex, sexual orientation, national origin, ancestry, citizenship, disability, arrest record, marital or veteran status or any other legally protected status. If you believe you have been discriminated against in any Park District program, activity or facility, please contact the Lombard Park District, 227 Parkside Avenue, Lombard, IL 60148 (630) 627-1281; the Equal Employment Opportunity Officer, Department of Conservation, 524 South Second Street, Springfield, IL 62701-1787 (217) 782-7616 or the Equal Opportunity Program Director, U.S. Department of the Interior, National Park Service, P.O. Box 37127, Washington, D.C. 20013-7127.

# Registration Form

## Part 1: Participant Information

Last Name: _____ First Name: _____		Home phone: _____
Address: _____		Work phone: _____
City: _____	Zip code: _____	Cell phone: _____
Email: _____		Do you want to receive the e-newsletter?: <input type="checkbox"/> YES <input type="checkbox"/> NO

## Part 2: Credit Card Information (Visa, Mastercard and Discover Only)

Credit card number: <input type="text"/>	Expiration date: _____	Amount: \$ _____
Cardholder name (print): _____		
Cardholder signature: _____		

## Part 3: Fill in 1st and 2nd choice programs for each participant

	Program code	Program name	Fee	Participant's name	Sex	Birthday: m/d/y
1st choice						/ /
2nd choice						/ /
1st choice						/ /
2nd choice						/ /
1st choice						/ /
2nd choice						/ /

Describe any accommodation needed for your enjoyment of this program: _____	TOTAL FEES: \$ _____
	Method of Payment: <input type="checkbox"/> Credit, <input type="checkbox"/> Cash, <input type="checkbox"/> Check # _____

## Part 4: Sign the registration waiver

### WAIVER AND RELEASE – MUST BE SIGNED

Please read this form carefully and be aware in registering yourself or your minor child/ward for participation a program/programs you will be waiving and releasing all claims for injuries you or your child/ward might sustain arising out of the above program/programs.

I recognize and acknowledge that there are certain risks of physical injury to participants in the above program(s) and I agree to assume the full risk of any such injuries, damages or loss regardless of severity which I or my child/ward may sustain as a result of participating in any activities connected or associated with any such program(s). I waive and relinquish all claims I or my child/ward may have against the Park District and its officers, agents, servants and employees as a result of participation in any of the above program(s). I hereby fully release and discharge the Park District and its officers, agents, servants and employees from any and all claims for injuries, damage or loss which I or my child/ward may have or which may accrue to me or my child/ward on account of my participation or the participation of my child/ward in any of the above program(s). I further agree to indemnify and hold harmless and defend the Park District and its officers, agents, servants and employees from any and all claims resulting from injuries, damages and losses sustained by me or my child/ward and arising out, connected with or in any way associated with the activities of any of the program(s). If your first choice is filled, you will automatically be placed in your second choice program and be subject to regular cancellation policy. If both first and second choice are filled, you will automatically be placed on a waiting list for your first choice. I have read the recreation program waiver and understand that my signature is required below in order to participate in Lombard Park District programs. *When registering by fax or online, it is mutually understood that the facsimile electronic registration document (including waiver and release of all claims) shall substitute for and have the same legal effect as the original form.*

I have read the recreation program waiver and understand that my signature is required in order to participate in any program.  
*Kiddie Campus Preschool – By signing this form, I understand that the Kiddie Campus Preschool deposit is nonrefundable.*

Signature of parent, guardian or adult participant	Print name of parent, guardian or adult participant	Date
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## Part 5: Where did you hear about this program?

Please check all that apply:  Activity Guide  Newspaper  Web site  E-mail  Word-of-mouth  Other \_\_\_\_\_

## Part 6: Return the registration form to the Lombard Park District

Mail, drop-off or fax: Lombard Park District Attn: Registration, 820 S. Finley Rd., Lombard, IL 60148 Fax to: (630) 620-0762

REGISTER ONLINE AT [WWW.LOMBARDPARKS.COM](http://WWW.LOMBARDPARKS.COM)