

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, August 26, 2014
6:30 pm

The meeting was called to order by President Ludwig at 6:30 pm. Upon roll call the following were present:

Commissioners: Gregory Ludwig, President
Peter Nolan, Vice President
Mike Kuderna, Commissioner
Dave Kundrot, Commissioner
Sarah Richardt, Commissioner
Char Roberts, Commissioner
Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Director of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Dean Styburski, Assistant Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant

Guests: John Dzarnowski, FGM Architects
John Gill, Resident
Dave Lemar, Resident
Brian Vercruysse, Resident

The meeting began with the Pledge of Allegiance.

President Ludwig requested approval of the revised (VII. Presentations: added John Dzarnowski) August 26, 2014 Agenda.

Vice President Nolan made a motion to approve the revised August 26, 2014 Regular Board Meeting Agenda. Commissioner Kuderna seconded the motion. On a call for the vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig requested approval of the minutes of the Regular Board Meeting of July 22, 2014.

Vice President Nolan made a motion to approve the minutes of the Regular Board Meeting of July 22, 2014. Commissioner Richardt seconded the motion. On a call for the vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Correspondence

None

Citizens Wishing to Address the Board

John Gill and Brian Vercruysse, residents near Terrace View were present to speak on the poor conditions of Terrace View Park/Pond and the playground which has been a source of constant vandalism. They asked the District to move the park and playground up on the priority repair scale for 2015. Executive Director Friedrichs agreed with the gentlemen and said that most likely these two items will be moved up for 2015 capitals. Perhaps School District #44 would share the costs of a new playground. There was a short discussion about the amount of vandalism at Terrace View playground.

Presentations

John Dzarnowski of FGM Architects, spoke about three preliminary concepts for a proposed recreation center at the Fairwood/Madison Meadow site. Possible features that were discussed may include:

- Double gymnasium
- Theatre with shared multi- purpose room
- Two attached multi- purpose rooms
- Lobby
- Mechanical room
- Walking track
- Fitness area
- Locker rooms and Restrooms
- Reception rental area
- Indoor turf field
- Additional parking spaces

Executive Director Friedrichs indicated that School District #44 is in need of additional special education classroom space that could be incorporated in this design while sharing the costs. Executive Director Friedrichs will discuss this information with the School Board at the upcoming School Board meeting on September 16, 2014.

Consent Agenda

None

Financial Reports

Director Myers presented the accounts payable and payroll for July, 2014. President Ludwig had previously phoned in questions regarding the financials.

Vice President Nolan moved to approve payment of the July 2014 accounts payable and payroll in the amount of \$799,850.11. Accounts payable checks #97036-#97207 in the amount of \$404,586.81, payroll checks #73284-#73311 in the amount of \$10,925.14,

deduction checks #73312-#73314 in the amount of \$116,793.77, direct deposit #80043D-#80045D in the amount of \$60,819.91, payroll checks #73315-#73335 in the amount of \$6,133.95, deduction checks #73336-#73340 in the amount of \$105,985.78, direct deposit #80304D-#80311D in the amount of \$91,659.66, payroll check #73341 in the amount of \$30.01, deduction check #7342 in the amount of \$2,049.03 and direct deposit #80314D-#80315D in the amount of \$866.05. Commissioner Kuderna seconded the motion. On a roll call vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Staff Reports

Commissioners reviewed the Director of Finance and Personnel's Monthly Report. Director Myers clarified the updated Budget calendar and reminded all to submit information for Capital Improvements no later than September 5, 2014.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. In addition to the report, Superintendent Sosnowski informed the Board that four Frisbee Golf Nets had been stolen from the Madison Meadow course. The nets are worth \$550.00 each.

Commissioners briefly reviewed the Deputy Director's Monthly Report. Deputy Director Poole invited the Commissioners to attend the Customer Appreciation Day at Paradise Bay on Saturday, August 30, 2014. The event will include raffles, t-shirt giveaways, hot dogs, cupcakes and more. Also he informed the Board that the Lombard Garden Club has backed out of Prairie Day, therefore the event will be combined with Community Play Day at Lombard Common on September 13, 2014.

Commissioners briefly reviewed the Superintendent of Golf Operations' Monthly Report. Superintendent Ingram reported that the course is down 1,700 rounds. Rain has been recorded at 9.91 inches for the season. No carts are currently allowed on the course and there is standing water as well. He then gave an overview of the Marketing Plan.

Commissioners briefly reviewed the Executive Director's Monthly Report. He asked who was interested in attending the NEDSRA Golf Outing to be held September 10, 2014. Interested Commissioners should reply this week. Also, Al Webb will be retiring from the District and a celebration will be held in September. Executive Director Friedrichs and the Board congratulated Director Myers for receiving the GFOA award. A press release will be completed. Executive Director Friedrichs met with the editor of the Lombardian to discuss communication between the District and the paper. Lastly the bids for the Hammerschmidt Playground project were not feasible for the School District #44. A new playground will be installed by the Park District for a cost of up \$25,000 in labor.

New Business

Superintendent Sosnowski introduced the recommended purchase of a CXT building through the National Joint Powers Alliance. The cost would be \$73,000 delivered to the site.

Commissioner Kundrot made a motion to approve the purchase of the CXT Building through the National Joint Powers Alliance in the amount of \$73,000 and the total cost of the project not to exceed \$100,000 as presented. Commissioner Roberts seconded the

motion. On a roll call vote seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Director Myers reported that there was a bid opening on August 7 for: paving seal coating/asphalt projects: Southland path, Four Seasons parking lot repair, Terrace View Path and Madison Meadow Path. In addition, the following sealcoating re-stripping projects were bid out: Madison Meadow Wilson lot, Madison Meadow Harding lot, Administration lot, Sunset Knoll north lots and Lagoon lot. The option portion of the paving projects will not be completed at this time. The total amount budgeted for paving and sealcoating was \$151,501. The total amount awarded would be \$154,067, this amount is \$2,566 more than budget. The results are as follows:

Paving

- Meyer Paving, Inc. \$139,720
- Chicagoland Paving \$200,000
- DuPage Pavement \$217,802
- A Lamp \$251,199

Sealcoating

- Murphy Paving and Sealcoating \$14,347
- Pavement Systems \$16,143
- S & S All Seasons \$17,961
- DuPage Pavement \$29,471

Commissioner Kundrot made a motion to approve Meyer Paving, Inc. for the paving projects in the amount of \$139,720 and Murphy Sealcoating for the sealcoating projects in the amount of \$14,347 as the responsive and responsible low bidders and to authorize Executive Director Friedrichs to execute the approval of the paving and seal coating as presented. Commissioner Scalzo seconded the motion. On a roll call vote seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Superintendent Sosnowski shared the results of a bid opening for the replacement of the Lombard Common playground on Grace Street. The total amount budgeted for this project is \$100,000. The results are as follows below:

- Howard L. White & Associates, Inc. \$86,400
- Team Reil, Inc. \$87,020.36
- The Kenneth Company, INC. \$91,909
- Rec Brands of Northern IL \$95,853
- George's Landscaping \$96,200
- Cunningham Recreation \$97,312.06
- E. Hoffman \$98,727
- Fuertes Systems Landscaping, Inc. \$99,930.44
- Hacienda Landscaping, Inc. \$102,500
- Claus Brothers, Inc. \$118,231

Staff has conducted reference checks and is recommending Howard L. White & Associates, Inc. as the responsive and responsible low bidder at \$86,400 to be used for removal of the existing playground, concrete curbing and the replenishment of wood fibers surfacing.

Commissioner Roberts made a motion to approve Howard L. White Associates, Inc. for the playground replacement at Lombard Commons in the amount of \$86,400 as the responsive and responsible low bidder and to authorize Executive Director Friedrichs to execute the approval of the playground replacement as presented. Commissioner Kundrot seconded the motion. On a roll call vote seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

There was a bid opening on August 7, 2014 for the replacement of boilers at Sunset Knoll Recreation Center (SKRC). This project was not budgeted but is necessary due to the current conditions of the existing boilers. The results are as follows:

<u>Company</u>	<u>Cost</u>
Oak-Tin Heating and Cooling, Inc.	\$138,755
Amber Mechanical Contractors, Inc.	\$139,000
Tech Refrigeration Services, Inc.	\$146,060
Dennis Curtis Boiler Services & Sales, Inc.	\$151,700
C. Acitelli Heating & Piping Contractors, Inc.	\$156,000
Core Mechanical, Inc.	\$177,845
Ideal Heating Company	\$185,111
Hayes Mechanical	\$205,837

Staff has conducted reference checks and is recommending Oak-Tin Heating & Cooling, Inc. as the responsive and responsible low bidder at \$138,755 for the boiler replacement at SKRC.

Vice President Nolan made a motion to approve Oak-Tin Heating and Cooling, Inc. for the boiler replacement at SKRC in the amount of \$138,755 as the responsive and responsible low bidder and to authorize Executive Director Friedrichs to execute the approval of the boiler project as presented. Commissioner Richardt seconded the motion. On a roll call vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Director Myers introduced Disposal Ordinance #14-460, in accordance with State Law, if the District owns personal property that is no longer necessary, useful to, or in the best interest of the District.

Commissioner Kuderna made a motion to approve the Ordinance #14-460 for Authorizing and Providing for the Sale or Other Conveyance of Surplus of Personal Property of the Lombard Park District as presented. Commissioner Scalzo seconded the motion. On a roll call vote; seven ayes: (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Regarding the Second Community Survey, Executive Director Friedrichs will share the information with the Board of Park Commissioners as soon as he receives District # 44 School Board's input at the upcoming School Board meeting September, 19, 2014.

Commissioner Comments

Commissioner Roberts-Enjoyed the rental at the Lagoon, it was very nice.

Commissioner Kundrot-No comment

Commissioner Kuderna-Ditto

Commissioner Richardt-Ditto

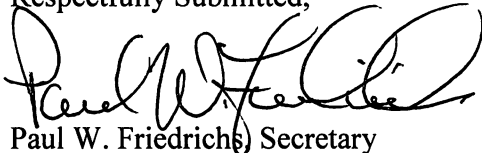
Commissioner Scalzo-No comment

Vice President Nolan-No comment

President Ludwig-Ditto

There being no further business to discuss at 7:55 pm, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of August 26, 2014. Commissioner Richardt seconded the motion. On a roll call vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large initial "P" and "F".

Paul W. Friedrichs Secretary
PWF/jcb