

Lombard Park District  
Board of Park Commissioners  
Special Meeting -Budget  
Sunset Knoll Recreation Center  
Tuesday, Nov. 4, 2014 – 6:00 pm

The meeting was called to order by President Ludwig at 6:03 pm. Upon roll call the following were present:

Commissioners:           Greg Ludwig, President  
                                  Pete Nolan, Vice President  
                                  Mike Kuderna, Commissioner  
                                  Dave Kundrot, Commissioner  
                                  Sarah Richardt, Commissioner  
                                  Char Roberts, Commissioner  
                                  Jim Scalzo, Commissioner

Staff:                       Paul W. Friedrichs, Executive Director  
                                  Jason S. Myers, Director of Finance and Personnel  
                                  Bill Sosnowski, Superintendent of Parks  
                                  Kevin Ingram, Superintendent of Golf Operations  
                                  Mary Ann Longino, Finance Supervisor  
                                  Nanette Anderson, Pre-School Coordinator  
                                  Nathan Kinsinger, Program Manager  
                                  Jim Huetson, Program Manager  
                                  Debbie Whitcher, Aquatics & Facilities Manager  
                                  Patti Plomb, Program Manager  
                                  Meri Niehaus, Program Manager  
                                  Jill Wejman, Marketing & Communication Manager

The Pledge of Allegiance began the meeting.

**Commissioner Nolan made a motion to approve the November 4, 2014 Agenda. Commissioner Richardt seconded the motion. On a call for the vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.**

Executive Director Friedrichs began the meeting by thanking all of the staff for their hard work in preparing the 2015 Annual Operating Budget.

Director Myers began to present the 2015 Annual Operating Budget by thanking staff who participated, and showed a slide show of the budget highlights. He explained the process begins in July and will end in January with the approval of the 2015 Annual Operating Budget. This budget details nearly \$8.5 million in revenue and nearly \$9 million in expenditures, which includes capital expenditures. The before capital budget reflects nearly a \$700,000 net surplus.

Then, the discussion moved to the Budget Overview. He explained that the Recreation program budgets include an average 3% increase. Utilities are budgeted to increase 5% and IMRF is expected to decrease by 2.77%. The discussion then led to the 2015 Goals and Objectives. Next, the Capital Projects Fund was reviewed including the District's replacement schedules and ADA Transition Plan. Any 2014 capital projects that are not completed by year's end will be carried over to the 2015 Capital Project Schedule.

Deputy Director Poole provided an overview of the Recreation Fund followed by Manager Whitcher discussing the recreation facilities. Manager Kinsinger reviewed the first section of athletics which included the 5K, Adult Softball, Glenbard East Camps and Youth Basketball. Manager Huetson provided an overview of the second section of athletics which is made up primarily of youth activities (Soccer, T-Ball and camps/clinics). Next, Manager Niehaus provided a summary of General Interest, Camps and Clinics; Special Events; Teens and Fine Arts. Day Camp continues to have numerous participants and staff is consistently making improvements to this area as there is an increase in participants. Special Events are well supported by the community and will continue to be expanded in 2015. Manager Plomb highlighted Adults & Seniors, Early Childhood and Visual & Performing Arts. This included senior trips, Kiddie Campus, Li'l Rascals camp and music classes. Finally, Manager Whitcher introduced the Fitness area which includes all fitness classes and use of the fitness center.

The Paradise Bay Water Park budget was then discussed by Manager Whitcher. Overall, the area experienced cool and rainy summer. This resulted in approximately a 4% decrease in total admissions. Staff has prepared the budget with no increase in daily fees or pool passes yet on average a 5% increase in most expenses. Staff will continue to offer "Family and Friends" punch cards, work cooperatively with Downers Grove to offer swim lessons and work with the Village of Lombard to offer free pool admission to the local hotel/motel guests in exchange for the reimbursement of the sewer costs up to \$10,000.

Superintendent Ingram provided an overview of the Western Acres Golf Course Budget. It was stated that staff projected 18,543 rounds of golf to be played in 2014 and 21,401 rounds in 2015. Staff proposed a \$1 increase for gas carts and each round. The last increase to rounds was over seven years ago.

Next discussed was the Corporate Fund. Director Myers discussed the addition of a graphic designer position, additional use of the computer consultant to pro-actively monitor the District's computer network and the desire to seek CAPRA Certification from NRPA. Superintendent Sosnowski shared information regarding the Parks section. A few of the questions clarified were an increase in part time salaries due to adding 2,000 hours to assist in the maintenance of the District's grounds, the utility savings at Sunset Knoll and the Maintenance Facility due to becoming more energy efficient.

A brief summary of the Special Recreation fund was given. This included money that is budgeted in the Capital projects for ADA projects that were identified by the ADA Transition Plan.

The Liability, Debt Service, FICA, IMRF and Audit funds were all covered.

A five minute break was called.

Next, Executive Director Friedrichs discussed the Personnel and Benefits Administration booklet. The Board of Park Commissioners were then given an explanation by Executive Director Friedrichs regarding benefits, insurance, the CPI and staff turnover. Executive Director Friedrichs gave a brief summary of highlights from each department. Overall, the Board was in favor of a 3½ percent merit increase and the Personnel and Benefits Administration material as presented.

**At 8:50 pm, Commissioner Kuderna made a motion to adjourn the Special Meeting of November 4, 2014. Commissioner Kundrot seconded the motion. On a call for the vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name "Paul" being the most prominent.

Paul W. Friedrichs, Secretary

PWF/jsm