

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, May 27, 2014
6:30 pm

The meeting was called to order by President Ludwig at 6:30 pm. Upon roll call the following were present:

Commissioners: Gregory Ludwig, President
Peter Nolan, Vice President
Mike Kuderna, Commissioner
Dave Kundrot, Commissioner
Sarah Richardt, Commissioner
Char Roberts, Commissioner
Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Director of Finance and Personnel
Kevin Ingram, Superintendent of Golf Operations
Dean Styburski, Assistant Superintendent of Parks
Jill Wejman, Marketing and Communications Manager
Jacquelynn C. Brzezinski, Administrative Assistant
Danielle Lawry, Graphic Designer

Guests: Natalie Gacek, Lombard Historical Society
Mike Kram, Selden Fox
Joe Meyer, Selden Fox

The meeting began with the Pledge of Allegiance.

President Ludwig requested approval of the revised May 27, 2014 Agenda.

Commissioner Kuderna made a motion to approve the revised May 27, 2014 Agenda. Commissioner Richardt seconded the motion. On a call for the vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig requested approval of the minutes of the Regular Board Meeting of April 22, 2014.

Vice President Nolan made a motion to approve the minutes of the Regular Board Meeting of April 22, 2014. Commissioner Scalzo seconded the motion. On a call for the vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Citizens Wishing to Address the Board

None

Presentations

Manager Wejman introduced Danielle Lawry, Graphic Designer. She is an Eastern Illinois University graduate and will work three days per week out of the Administrative Office assisting with marketing.

Mike Kram and Joe Meyer were present to give a brief presentation of the 2013 Audit. According to Selden Fox, it is their responsibility to express opinions on these financial statements based on the audit. It is conducted in accordance with auditing standards generally accepted in the United States of America. Those standards require that they plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement including the assessment of risks of material misstatements of the financial statements whether due to fraud or error. In making those assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, they express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

The auditors believe that the audit evidence is sufficient and appropriate to provide a basis for their audit opinions.

It is in Selden Foxes opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lombard Park District as of December 21, 2013, and the respective changes in financial position and the respective budgetary comparison for the General Fund and Major Special Revenue Funds for the year then ended with actual comparative amounts for the year ended December 31, 2012 in accordance with accounting principles generally accepted in the United States of America.

Finally, Director Myers complimented staff; Maria Foerstel, Laura Jamrozik and Mary Ann Longino for their help during the audit.

Vice President Nolan made a motion to accept the 2013 Audit as presented. Commissioner Kundrot seconded the motion. On a roll call vote seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

The new Executive Director of the Lombard Historical Society, Natalie Gacek, was introduced. Sarah Richardt, Civil War Coordinator, presented a request for permission to utilize two boats; a life boat from the U.S. Coast Guard and a 2 passenger steam boat for the Sweet's Civil War Reenactment at Four Seasons in July of 2014.

Commissioner Roberts made a motion for the Lombard Historical Society to bring in two boats (a life boat from the U.S. Coast Guard and a 2 person steam boat) to Four Seasons pond based upon insurance review. Commissioner Scalzo seconded the motion. On a call for the vote; five ayes (Kuderna, Ludwig, Nolan, Roberts, Scalzo) and one nay (Kundrot), and one abstention (Richardt). Motion carried.

Consent Agenda

None

Financial Reports

Director Myers presented the accounts payable and payroll for April of 2014.

Vice President Nolan moved to approve payment of the April 2014 accounts payable and payroll in the amount of \$687,322.48. Accounts payable checks #96686-#96799 in the amount of \$434,287.14 and payroll checks #73125-#73142 in the amount of \$4,671.64, deduction checks #73143-#73145 in the amount of \$62,727.37 and direct deposit #78699D-#78701D in the amount of \$39,708.43 and payroll checks #73146-#73159 in the amount of \$3,442.78 and deduction checks #73160-#73164 in the amount of \$63,184.35 and direct deposit #78808D-78815D in the amount of \$79,300.77 Commissioner Roberts seconded the motion. On a roll call vote, seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Staff Reports

Commissioners reviewed the Director of Finance and Personnel's Monthly Report. In addition to his monthly report, Director Myers and Manager Wejman shared the district's promotional commercials on Paradise Bay and Western Acres Golf Course. They also viewed photos of the new billboards.

Commissioners briefly reviewed the Superintendent of Buildings and Grounds' Monthly Report. Assistant Superintendent Styburski responded to a question on whether there are tiles for drainage under the Lombard Common's Sunken Garden. Assistant Superintendent Styburski responded that there is definitely drainage under the Sunken Garden. He also stated that Madison Meadow Playground will be finished in a few weeks.

Commissioners briefly reviewed the Deputy Director's Monthly Report and the Winter & Spring Program Evaluations. To explain the decrease in participation, Deputy Director Poole said that there was no gymnastics meet in 2014 and that the Fitness Fest was cancelled due to inclement weather. There was a brief discussion on options to measure the effectiveness of the District's advertising. Deputy Director Poole contributed that the Recreation Department will be using Survey Monkey in the near future.

Commissioners briefly reviewed the Superintendent of Golf Operations' Monthly Report. Superintendent Ingram explained that the course has been busy due to the weather and that he has been out and will continue to make the rounds on the course.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs reminded commissioners to RSVP for the NEDSRA Reach for the Stars Event.

Anyone interested should RSVP to Executive Director Friedrichs by the end of the week. He added that the public was appreciative having the pool open May 24th and 25th. He also

distributed the PDRMA Annual Report and inquired if there were any questions. He then reminded commissioners of a TLC Camp invitation to their celebration on June 19th from 1:00-3:00 pm at Sunset Knoll. The Board of Park Commissioners then had a brief conversation about a possible referendum for a field house.

Annual Meeting

Executive Director Friedrichs opened the floor to nominations for President of the Lombard Park District Board of Park Commissioners.

Vice President Nolan nominated Gregory Ludwig for President of the Lombard Board of Park Commissioners. Commissioner Richardt seconded the nomination. Commissioner Kuderna made a motion that the nomination be closed and the secretary take a roll call vote. Commissioner Richardt seconded the motion. On a roll call vote six ayes; (Kuderna, Kundrot, Nolan, Richardt, Roberts, Scalzo) one abstention; (Ludwig). Commissioner Roberts made a motion to approve Commissioner Ludwig to serve as the President of the Lombard Park District Board of Park Commissioners. Commissioner Kundrot seconded the motion. On a roll call vote six ayes; (Kuderna, Kundrot, Nolan, Richardt, Roberts, Scalzo) and one abstention; (Ludwig). President Ludwig assumes the position.

Executive Director Friedrichs opened the floor to nominations for Vice President of the Lombard Board of Park Commissioners.

President Ludwig nominated Pete Nolan for Vice President of the Lombard Board of Park Commissioners. Commissioner Scalzo seconded the motion. President Ludwig made a motion that the nomination be closed and the secretary take a roll call. Commissioner Kuderna seconded the motion. On a roll call vote six ayes; (Ludwig, Kuderna, Kundrot, Richardt, Roberts, Scalzo) and one abstention; (Nolan). President Ludwig made a motion to approve Vice President Nolan to serve as Vice President of the Lombard Park District Board of Park Commissioners. Commissioner Roberts seconded the motion. On a roll call vote six ayes; (Kuderna, Kundrot, Ludwig, Richardt, Roberts, Scalzo) and one abstention; (Nolan). Vice President Nolan assumes the position.

Vice President Nolan made a motion to approve Paul W. Friedrichs as Executive Director, Secretary, Freedom of Information Act Officer, Open Meetings Act Officer and NEDSRA Trustee; President Ludwig as Member of Ethics Commission; Vice President Nolan as Asst. Secretary and Member of Ethics Commission, Don Rogers as Treasurer, Jason S. Myers as Asst. Treasurer, Assistant ADA Officer, Freedom of Information Act and Open Meetings Act Officer; Jackie Brzezinski as Freedom of Information Act and Open Meetings Act Officer, Rick Poole as Alternate NEDSRA Trustee; Bill Sosnowski as ADA Compliance Officer; and David Freeman, Ethics Advisor and Member of Ethics Commission. Commissioner Roberts seconded the motion. On a roll call vote seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

New Business

None

Commissioner Comments

Commissioner Roberts-Lilac Time was awesome. Proud of 14 years receiving the GFOA.

Commissioner Kundrot-No Comment

Commissioner Kuderna-Ditto

Commissioner Richardt-Enjoyed Lilac Time and compliment Dominic Vella and Chad Flint on their work at an event.

Commissioner Scalzo-Enjoyed Lilac Time especially the Mutt Strut and Pancake Breakfast.

Vice President Nolan-No Comment

President Ludwig-Enjoyed Lilac Time, the NEDSRA Special Olympics and was impressed with the Memorial Day program.

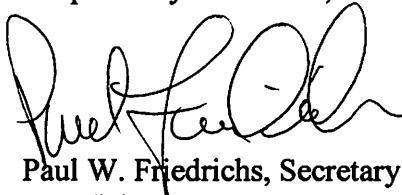
There being no further business at 7:25 pm, Commissioner Kundrot made a motion to take a five minute break and enter Closed Session 2 (c) 5 the purchase or lease of real property. Commissioner Roberts seconded the motion. On a call for the vote seven ayes; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

At 7:48 pm, Commissioner Kuderna made a motion to reconvene to the Regular Board Meeting of May 27, 2014. Commissioner Kundrot seconded the motion. On a roll call vote, seven ayes; and the following Commissioners were present; (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig stated that the Board met in Closed Session under 2(c)5 and no final action was taken .

There being no further business at 7:50 pm, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of May 27, 2014. Commissioner Richardt seconded the motion. On a call for the vote, seven ayes: (Kuderna, Kundrot, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Respectfully Submitted,



Paul W. Friedrichs, Secretary
PWF/jcb