

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, January 28, 2014
6:30 pm

The meeting was called to order by President Ludwig at 6:30 pm. Upon roll call the following were present:

Commissioners: Gregory Ludwig, President
Peter Nolan, Vice President
Mike Kuderna Commissioner
Sarah Richardt, Commissioner
Char Roberts, Commissioner
Jim Scalzo, Commissioner

Absent: Dave Kundrot, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Rick Poole, Deputy Director
Jason S. Myers, Director of Finance and Personnel
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Jacquelynn C. Brzezinski, Administrative Assistant
Jill Wejman, Marketing and Communications Manager
Dean Styburski, Assistant Superintendent of Park

Guests: Daryl Wooldridge, Resident

President Ludwig requested approval of the proposed January 28, 2014 Agenda.

Commissioner Kuderna made a motion to approve the January 28, 2014 Agenda. Commissioner Roberts seconded the motion. On a call for the vote, six ayes; (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig requested approval of the minutes of the December 17, 2013 Regular Board Meeting.

Commissioner Kuderna made a motion to approve the minutes of the December 17, 2013 Park Board Meeting. Commissioner Roberts seconded the motion. On a call for the vote, six ayes; (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig requested a motion to approve and release the amended minutes of the December 17, 2014 Closed Session Meeting.

Commissioner Scalzo made a motion to approve and release the minutes of the December, 17, 2013 Closed Session Meeting. Vice President Nolan seconded the motion. On a call for the vote, six ayes; (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Correspondence

A request was received from the Glenbard East Boosters to host a Beer Crafting event on June 14th, 2014, adjacent to Lilacia Park just off of Parkside Avenue.

Citizens Wishing to Address the Board

None

Presentations

Daryl Wooldridge was present to give an overview and promote the upcoming Relay for Life scheduled for June 13, 2014 from 6:00 pm-6:00 am at Four Seasons Park. He encouraged the Park District to assemble a team for the event. Deputy Director Poole volunteered to recruit a team from the park district.

Consent Agenda

None

Financial Reports

Director Myers presented the accounts payable and payroll for December, 2013.

Vice President Nolan moved to approve payment of the December 2013 accounts payable and payroll in the amount of \$174,609.21. Accounts payable checks #96347-#96440 in the amount of \$1,492,506.14 less prior month Void #96019 in the amount of (\$183.75) and payroll checks #72963-#72975 in the amount of \$3,310.84 and deduction checks #72976-#72978 in the amount of \$58,433.62 and payroll checks #72979-#72980 in the amount of \$1,503.23 and #77877D-#77882D direct deposit in the amount of \$36,754.47, and payroll checks #72981-#72997 in the amount of \$5794.95 and deduction checks# 72998-#73002 in the amount of \$80,646.21. Commissioner Richardt seconded the motion. On a roll call vote, six ayes; (Kuderna, Nolan, Ludwig, Richardt, Roberts, Scalzo). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. President Ludwig called in a few questions prior to the meeting.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski stated that man-made ice was available at Madison Meadow and Sunset Knoll. The Lagoon and Four Seasons have frozen ponds open for skating

Commissioners briefly reviewed the Deputy Director's Monthly Report. He reminded the Board that the Winter Carnival will be held February 8, 2014. He also added the Dance Show is February 22, 2014.

Commissioners briefly reviewed the Superintendent of Golf Operations' Monthly Report. Superintendent Ingram conveyed that 104 trees at Western Acres have been affected by Emerald Ash Borer and will need to come down.

Commissioners briefly reviewed the Executive Director's Monthly Report. The GFOA has been presented for the 14th year in Lombard. He mentioned that the district would like to arrange a tour of recreation facilities for Commissioners. Finally, he shared the Distinguished Agency Award and invited Commissioners and staff to autograph the reverse of the award.

Unfinished Business

Executive Director Friedrichs and Director Myers presented the Combined Budget and Appropriation Ordinance #14-458.

Vice President Nolan made a motion to approve the Combined Budget and Appropriation Ordinance #14-458 and all appendixes which include the Mission Statement, Organizational Chart, Goals and Objectives, Personnel and Benefits Plan and Fee History. Commissioner Roberts seconded the motion. On a roll call vote six ayes; (Kuderna, Nolan, Ludwig, Richardt, Roberts, Scalzo). Motion carried.

New Business

Deputy Director Poole gave an overview of the Annual Recreation Report.

Deputy Director Poole explained that over the past years the District has offered a service to participants in the dance recital enabling them to purchase flowers. Staff recommends approval of Shamrock Florist to sell presentation bouquets for the 2014 Dance Recital.

Commissioner Richardt made a motion to approve the sale of presentation bouquets by Shamrock Florist at the 2014 Dance Recital. Commissioner Roberts seconded the motion. On a roll call vote, six ayes; (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Executive Director Friedrichs introduced a recent copy of the Pleasant Lane Tennis Courts and Hammerschmidt Playground Inter-Governmental Agreement. The attorney is still reviewing this document; staff is seeking approval of this IGA on first reading.

Commissioner Roberts made a motion to approve the School District #44 and Lombard Park District Shared Use of Grounds and Facilities IGA for the construction of the Pleasant Lane Tennis Courts and Hammerschmidt Playground in Return for use of School District #44 gym space upon first reading and upon attorney review as presented. Commissioner Scalzo seconded the motion. On a roll call vote; six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Commissioner Comments

Commissioner Roberts-Thanks for the tambourine. I'm proud of staff. Thank you!

Commissioner Kuderna-No Comment

Commissioner Richardt-Ditto

Commissioner Scalzo-Ditto
Vice President Nolan-Congratulations on Showcase.
President Ludwig- Ditto

At 8:11 pm Commissioner Kuderna made a motion to enter closed session 2 (c) 1 the compensation and performance of an employee on January 28, 2014. Commissioner Richardt seconded the motion. On a roll call vote, six ayes; (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

At 8:51 pm Commissioner Roberts made a motion to reconvene to the Regular Board Meeting of January 28, 2014. Commissioner Kuderna seconded the motion. On a roll call vote, six ayes; and the following commissioners were present; (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

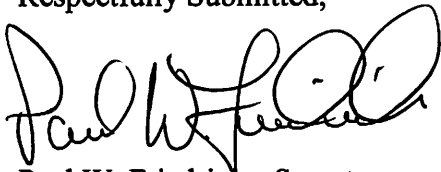
President Ludwig stated that the Board met in Closed Session under Section 2 (c) 1 and no final action was taken.

Commissioner Roberts made a motion to recommend a 3.5% salary increase for Executive Director Friedrichs. Vice President Nolan seconded the motion. On a roll call vote two ayes (Nolan, Roberts), three nays (Kuderna, Ludwig, Richardt), one abstain (Scalzo).

Commissioner Kuderna made a motion to recommend a 3.0% salary increase for Executive Director Friedrichs. Commissioner Richardt seconded the motion. On a roll call vote ayes (Kuderna, Ludwig, Richardt), two nays (Nolan, Roberts), one abstain (Scalzo). Motion carried (3% increase).

There being no further business at 8:52 pm, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of January 28, 2014. Commissioner Richardt seconded the motion. On a call for the vote, six ayes: (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name "Paul" being the most prominent.

Paul W. Friedrichs, Secretary
PWF/jcb